

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: December 5, 2023

ITEM 1 OPENING PRAYER

The Chairperson called the meeting to order at 7:35 p.m. Trustee Homerski led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriams for the following deceased employees and relatives of employees of the Board: Fredrick “Paul” Mielko, Joseph Partito, Dorothy Brennan, Joseph Palumbo, Jure Cvitkovic, and Luigi Pavoni.

ITEM 2 NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS EXCUSING ABSENCE

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. A. D’Intino, Mrs. J. Angelini, Mrs. E. Agostino, Mrs. M. Nardini, Mr. J. Valvasori, Mr. M. Valvasori, Mr. P. Homerski, Mr. L. Agro

STUDENT TRUSTEES: Miss A. Perri and Miss J. Rasiah

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:
Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education
Mr. B. Daly, Assistant Superintendent of Education
Mrs. N. Degiuli, Controller of Business
Mrs. T. Ferrie, Superintendent of Education
Mr. H. Hucal, Superintendent of Education
Mrs. T. Kovach, Superintendent of Education
Mrs. L. Palermo, Acting Lead Human Resources

RECORDING SECRETARY: Mrs. A. Caltagirone

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED.

MOVER: Mr. M. Valvasori
SECONDER: Mr. A. D'Intino

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

The following Trustees submitted a Declaration of Interest form:

- Mrs. M. Nardini declared a conflict of interest with Item 6 (e) xxi as she has children who are teachers employed by the board; and
- Mrs. E. Agostino declared a conflict of interest with Item 6 (e) xxi she has family who are teachers employed by the board.

ITEM 5 CONFIRMATION OF MINUTES:

a) Committee of the Whole Minutes of November 7, 2023 Meeting

Trustee P. Homerski noted he was present at the November 7, 2023 meeting.

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF NOVEMBER 7, 2023 MEETING BE APPROVED AS AMENDED.

MOVER: Mr. A. D'Intino
SECONDER: Mr. L. Agro

CARRIED

b) Board Minutes of November 7, 2023 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF NOVEMBER 7, 2023 BE APPROVED.

MOVER: Mrs. M. Nardini
SECONDER: Mr. J. Valvasori

CARRIED

c) Initial Caucus Minutes of November 14, 2023

MOTION:

THAT THE INITIAL CAUCUS MINUTES OF NOVEMBER 14, 2023 BE APPROVED.

MOVER: Mr. M. Valvasori
SECONDER: Mr. A. D'Intino

CARRIED

d) Initial Board Minutes of November 21, 2023

MOTION:

THAT THE INITIAL BOARD MINUTES OF NOVEMBER 21, 2023 BE APPROVED.

MOVER: Mrs. M. Nardini
SECONDER: Mrs. J. Angelini

CARRIED

e) Committee of the Whole Verbal Report of December 5, 2023

MOTION:

- i) THAT THE MINUTES OF THE AUDIT COMMITTEE – OPEN SESSION OF SEPTEMBER 13, 2023 BE APPROVED.

MOVER: Mr. L. Agro
SECONDER: Mrs. M. Nardini

CARRIED

MOTION:

- ii) THAT THE MINUTES OF THE ANTI-RACISM COMMITTEE OF NOVEMBER 13, 2023 BE RECEIVED.

MOVER: Mrs. J. Angelini
SECONDER: Mr. A. D’Intino

CARRIED

MOTION:

- iii) THAT THE REPORT: THEY’LL KNOW WE ARE CHRISTIANS BY OUR LOVE: STUDENT TRUSTEES REPORT, DATED TUESDAY, DECEMBER 5, 2023, BE RECEIVED.

MOTION:

- iv) THAT THE, MEETING REPORT OF THE AUDIT COMMITTEE, DATED DECEMBER 5, 2023 BE APPROVED.

MOVER: Mr. L. Agro
SECONDER: Mrs. M. Nardini

CARRIED

MOTION:

- v) THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE THE 2023 AUDIT FINAL REPORT TO THE AUDIT COMMITTEE AS PREPARED BY BDO CANADA LLP.

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE THE AUDITED CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2023.

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE A REVISED DRAW FROM THE 2022/2023 APPROVED INTERNALLY APPROPRIATED SURPLUSES IN THE AMOUNT OF \$1,642.597.

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE THE 2022-2023 AUDITED CONSOLIDATED FINANCIAL STATEMENTS, TOGETHER WITH THE AUDITORS' REPORT BE MADE AVAILABLE PUBLICLY AND POSTED ON THE BOARD'S WEBSITE.

MOVER: Mrs. E. Agostino
SECONDER: Mr. A. D'Intino

CARRIED

MOTION:

- vi) THAT THE BOARD APPROVE THE ANNUAL OSBIE PREMIUM INVOICE FOR THE POLICY PERIOD JANUARY 1, 2024 TO DECEMBER 31, 2024 IN THE AMOUNT OF \$617,581 PLUS 8% PST (NO PST ON AUTO COVERAGES).

MOVER: Mrs. M. Nardini
SECONDER: Mrs. J. Angelini

CARRIED

MOTION:

- vii) THAT THE REPORT, ENROLMENT PROJECTIONS 2023-24 TO 2027-28 DATED TUESDAY, DECEMBER 5, 2023 BE APPROVED.

MOVER: Mr. J. Valvasori
SECONDER: Mr. P. Homerski

CARRIED

MOTION:

- viii) THAT THE REPORT, A REVIEW OF EDUCATION DEVELOPMENT CHARGES, DATED TUESDAY, DECEMBER 5, 2023 BE APPROVED.

MOVER: Mrs. J. Angelini
SECONDER: Mr. M. Valvasori

CARRIED

MOTION:

- ix) THAT THE BOARD AWARD THE PROJECTS TO REPLACE THE ENERGY RECOVERY VENTILATORS AT OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL (CES) AND ST. TERESA OF CALCUTTA CES, QUOTE #5015, TO SUPERIOR BOILER WORKS & WELDING LTD. FOR THE SUM OF \$754,764 PLUS HST AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mrs. M. Nardini
SECONDER: Mrs. J. Angelini

CARRIED

MOTION:

- x) THAT THE DESIGN AND CONSTRUCTION UPDATES REPORT BE RECEIVED AS AN ITEM OF INFORMATION, AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mr. J. Valvasori
SECONDER: Mr. P. Homerski

CARRIED

MOTION:

- xi) THAT THE PROTOCOLS FOR SAFE DRINKING WATER IN SCHOOLS BE RECEIVED AS AN ITEM OF INFORMATION AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mr. J. Valvasori
SECONDER: Mr. P. Homerski

CARRIED

MOTION:

- xii) THAT THE BOARD APPROVE THE SINGLE SOURCE AWARD CABLE INTERNET SERVICE TO COGECO AT 45 SITES FOR A THREE-YEAR CONTRACT STARTING FEBRUARY, 2024 UNTIL JANUARY, 2027 FOR A TOTAL COST OF \$161,919.00 PLUS HST.

MOVER: Mrs. E. Agostino
SECONDER: Mrs. M. Nardini

CARRIED

MOTION:

- xiii) THAT THE ANNUAL POLICY REVIEW AND APPROVAL: H.M.07 HEALTH & SAFETY OF EMPLOYEES AND H.M.13 EMPLOYEE VIOLENCE IN THE WORKPLACE PREVENTION AND RESPONSE POLICIES BE APPROVED AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mr. P. Homerski

SECONDER: Mr. M. Valvasori

CARRIED

MOTION:

- xiv) THAT THE REPORT PRE-SERVICE PROGRAM 2022-2023 DATED DECEMBER 5, 2023 BE ACCEPTED AS AN ITEM OF INFORMATION. THAT ON BEHALF OF THE BOARD, THE CHAIR TO SEND LETTERS OF APPRECIATE TO THE ASSOCIATE TEACHERS.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

MOTION:

- xv) THAT THE BOARD APPROVE A 5-YEAR AGREEMENT WITH APPLY TO EDUCATION AT A TOTAL COST OF \$232,209.00 PLUS HST FOR A CONSOLIDATED APPLICANT TRACKING SYSTEM, AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

MOTION:

- xvi) THAT THE BOARD APPROVE A THREE-YEAR AGREEMENT WITH ISYS WORKS/HRP LINKS IN THE AMOUNT OF \$388,935.27 PLUS HST.

THAT ISYS WORKS/HRP LINKS TO BE A DESIGNATED SOLE SOURCE PROVIDER FOR THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD, AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mrs. J. Angelini

SECONDER: Mrs. M. Nardini

CARRIED

MOTION:

- xvii) THAT THE BOARD APPROVE THE RENEWAL OF POWERSCHOOL PRODUCTS: SMARTFIND EXPRESS, PROFESSIONAL LEARNING AND EMPLOYEE RECORDS FOR THE 2023-2024 SCHOOL YEAR IN THE AMOUNT OF \$102,993.27 PLUS HST AS PRESENTED IN THE REPORT DATED DECEMBER 5, 2023.

MOVER: Mr. L. Agro

SECONDER: Mrs. E. Agostino

CARRIED

ITEM 6 MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

MOTION:

THAT ITEMS 6 (a) i through 6 (c) iii BE RECEIVED AS ITEMS OF INFORMATION.

MOVER: Mr. J. Valvasori

SECONDER: Mr. L. Agro

CARRIED

a) Ontario Catholic School Trustees' Association (OCSTA) Correspondence – Patrick J. Daly, President, OCSTA

- i) Memo dated November 1, 2023 RE: Consultation on Accelerated Apprenticeship Pathways
- ii) Memo dated November 2, 2023 RE: Ontario News Release – Ontario's 2023 Fall Economic Statement Supports Growth Across the Province
- ii) Memo dated November 6, 2023 RE: Student Attendance Awareness Campaigns and Practices
- iv) Memo dated November 16, 2023 RE: Presentations to the OCSTA First Nation Trustees Advisory Council [68-69]
-Indigenous Education in Ontario-Ministry of Education
-Highlights from Indigenous Education – Northeastern CDSB
- v) Memo dated November 22, 2023 RE: CTA –appointed Trustee on the ONE-T-ELHT
- vi) Memo dated November 27, 2023 RE: Bishop Release “Template for Pastors on the Evangelization of Young People in Canada Today: Praedica Verbum” – CCCB
- i) Memo dated November 28, 2023 RE: Ontario News Release – Ontario to Make Holodomor Education Mandatory for High School Students

b) Ministry Correspondence

- i) Correspondence from Minister of Education, Stephen Lecce dated November 8, 2023 RE: Remembrance Week

c) Ontario Catholic School Trustees' Association (OCSTA)- Other

- i) Memo dated November 9, 2023 RE: OCSTA Speaker Series Event Recording of “A Layperson’s Synodal Journey – Reflections and Insights with Linda Staudt
- ii) Memo dated November 15, 2023 RE: Catholic Education Week – May 5 - May 10, 2024 “Catholic Education: We are called to love”
- ii) Memo dated November 24, 2023 RE: Submission Letter RE: Accelerated Apprenticeship Pathway Consultation

ITEM 7 PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a) Special Education Advisory Committee Minutes of November 9, 2023.

MOTION:

THAT THE MINUTES OF SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES OF THE NOVEMBER 9, 2023 BE APPROVED.

MOVER: Mr. P. Homerski
SECONDER: Mrs. E. Agostino

CARRIED

- b) Student Achievement and Well-Being Committee Meeting Minutes of November 14, 2023.

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING MINUTES OF NOVEMBER 14, 2023 BE APPROVED

MOVER: Mr. M. Valvasori
SECONDER: Mrs. J. Angelini

CARRIED

ITEM 8 STAFF REPORTS AND RESOLUTION

- a) Awards and Recognition

MOTION:

THAT THE REPORT, RECOGNITION AND AWARDS, DATED DECEMBER 5, 2023, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mrs. E. Agostino
SECONDER: Mr. M. Valvasori

CARRIED

ITEM 9 NOTICES OF MOTION

There was none.

ITEM 10 NEW BUSINESS

There was none.

ITEM 11 ADJOURNMENT/CLOSING PRAYER

Trustee Mr. A. D'Intino moved adjournment at 7:52 p.m. and all recited the closing prayer.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education