

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: September 5, 2023

ITEM 1 OPENING PRAYER

The Chairperson called the meeting to order at 7:00pm. Mary Nardini led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriams for the following deceased employees and relatives of employees of the Board: Mr. B. Smith, Mrs. F. De Angelis, Mr. F. Peretin, Mr. D. Di Diodato, Mrs. J. Forbes, Mrs. B. Brookes, Mr. L. Paron, Mrs. D. Tarquini, Mrs. M. Nolan, Mrs. E. Totok, and Mrs. F. Ozon.

ITEM 2 NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS
EXCUSING ABSENCE

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mr. A. D’Intino, Mrs. J. Angelini, Mrs. E. Agostino, Mrs. M. Nardini, Mr. J. Valvasori, and Mr. M. Valvasori., Mr. P. Homerski

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education
Mrs. N. Degiuli, Controller of Business
Mrs. T. Ferrie, Superintendent of Education
Mr. D. DiFrancesco, Superintendent of Education
Mr. P. Ferrie, Senior Manager, Facility Management Services
Mrs. T. Ferrie, Superintendent of Education
Mr. H. Hucal, Superintendent of Education
Mrs. T. Kovach, Superintendent of Education
Mrs. L. Palermo, Senior Manager HR Labour/Employee. Relations
Mr. A. Romano, Superintendent of Human Resources
Mrs. S. Scime, Assistant Superintendent of Education
Mr. B. Daly, Assistant Superintendent of Education

RECORDING SECRETARY: Mrs. K. Krueger

B-23-7-2

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. A. D'Intino

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

Mrs. E. Agostino declared a conflict with items 5 (c)(vii) & (xvi) sister-in-law is a teacher
Mrs. J. Angelini declared a conflict with items 5 (c)(vii) Son is a teacher on LTO at another board.

Mrs. M. Nardini declared a conflict with items 5 (c)(vii) & (xvi) children are teachers

Mr. J. Valvasori declared a conflict with items 5 (c)(vii)

Mr. M. Valvasori declared a conflict with items 5 (c)(vii) children teach with board

Mr. A. D'Intino declared a conflict with items 5 (c)(vii) children are teachers

ITEM 5 CONFIRMATION OF MINUTES:

a) Special Committee of the Whole Minutes of June 20, 2023 Meeting

Trustee Angelini asked that the declaration of interest be changed to reflect her son is a teacher on LTO at another board.

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF JUNE 20, 2023 MEETING BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. E. Agostino

CARRIED

b) Special Board Minutes of June 20, 2023 Meeting

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF JUNE 20, 2023 BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

c) Committee of the Whole Verbal Report of September 5, 2023

i) Administrative Responsibilities- Senior Administration

MOTION:

THAT THE REPORT, HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD (HWCDSB) SENIOR ADMINISTRATION STRUCTURE 2023-2024, DATED TUESDAY, SEPTEMBER 5, 2023, BE RECEIVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

ii) Ontario Association of parents in Catholic Education Membership Fee for 2023-2024

MOTION:

THAT THE BOARD FEE FOR MEMBERSHIP IN THE ONTARIO ASSOCIATION OF PARENTS IN CATHOLIC EDUCATION IN THE AMOUNT OF \$4,050 BE APPROVED.

THAT THE REPORT, ONTARIO ASSOCIATION OF PARENTS IN CATHOLIC EDUCATION MEMBERSHIP FEE 2023-2024, DATED TUESDAY, SEPTEMBER 5, 2023 BE RECEIVED

MOVER: Mr. P. Homerski

SECONDER: Mr. A. D'Intino

CARRIED

iii) Sole Provider - Rising Stars

MOTION:

THAT THE BOARD APPROVE RISING STARS TO BE THE SOLE PROVIDER OF THE INITIATIVES PRESENTED IN THE REPORT, SOLE PROVIDER: HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD SPECIAL PROJECTS, DATED TUESDAY, SEPTEMBER 5, 2023.

Sole source School Messenger Communicate, Safe Arrival And Securefile renewal- 3 Year agreement

MOTION:

THAT THE BOARD APPROVE A 3-YEAR AGREEMENT FROM SEPTEMBER 1, 2023 TO AUGUST 31, 2026 WITH SOLE PROVIDER INTRADO CANADA INC. FOR THE SCHOOLMESSENGER

COMMUNICATE, SAFEARRIVAL AND SECUREFILE SOFTWARE TOOLS AT \$276,356.75 PLUS APPLICABLE TAXES, AS PRESENTED IN THE REPORT DATED SEPTEMBER 5, 2023.

MOVER: Mr. M. Valvasori
SECONDER: Mrs. E. Agostino

CARRIED

iv) Tender Results 4991- Fibre Internet Services

MOTION:

THAT THE BOARD APPROVE A FIVE-YEAR CONTRACT STARTING SEPTEMBER 1, 2023 UNTIL AUGUST 31, 2028 WITH ROGERS COMMUNICATIONS FOR FIBRE INTERNET SERVICES WITH THE OPTION OF 2 ADDITIONAL ONE-YEAR EXTENSION YEARS (TOTAL OF 7 YEARS) AND OPTIONAL SERVICES SUCH AS SPEED UPGRADES AND DENIAL OF SERVICE PROTECTION AT A TOTAL APPROXIMATE BASE COST OF \$1,817,400.00 PLUS HST.

MOVER: Mrs. J. Angelini
SECONDER: Mr. L . Agro

CARRIED

v) Tender Results 4955 Skype migration for Business Migration To TEAMS- Implementation Services

MOTION:

THAT THE BOARD APPROVE THE AWARDING OF TENDER 4955 FOR SKYPE FOR BUSINESS MIGRATION TO TEAM - IMPLEMENTATION SERVICE - TO SOFTCHOICE FOR AN ESTIMATED \$228,504.63 PLUS APPLICABLE TAXES, AS PRESENTED IN THE REPORT DATED SEPTEMBER 5, 2023.

MOVER: Mrs. E. Agostino
SECONDER: Mr. A. D'Intino

CARRIED

vi) 2023-2024 Capital Priorities

MOTION:

THAT THE BOARD APPROVE THE FOLLOWING CAPITAL PRIORITIES BUSINESS CASES TO BE SUBMITTED FOR SUBMISSION TO THE MINISTRY OF EDUCATION:

1. ST. PAUL CES REPLACEMENT SCHOOL AND CHILD CARE CENTRE;
2. ST. FRANCIS XAVIER CES REPLACEMENT SCHOOL AND CHILD CARE CENTRE;
3. ST. MARGARET MARY CES REPLACEMENT SCHOOL AND CHILD CARE CENTRE;
4. NEW UPPER STONEY CREEK CATHOLIC SECONDARY SCHOOL;
5. NEW MOUNT HOPE CATHOLIC ELEMENTARY SCHOOL AND CHILD CARE CENTRE; AND
6. STS. PETER AND PAUL CES REPLACEMENT SCHOOL AND CHILD CARE CENTRE.

MOVER: Mrs. M. Nardini

SECONDER: Mrs. E. Agostino

CARRIED

- vii) Interim Financial Statements – for the nine-month period ending May 31, 2023 (unaudited)

MOTION:

THAT THE REPORT, INTERIM FINANCIAL STATEMENTS – FOR THE NINE-MONTH PERIOD ENDING MAY 31, 2023, BE APPROVED, AS PRESENTED IN THE REPORT DATED SEPTEMBER 5, 2023.

MOVER: Mr. P. Homerski

SECONDER: Mrs. J. Angelini

CARRIED

- viii) Report of the Audit Committee

MOTION:

THAT THE REPORT MEETING REPORT OF THE AUDIT COMMITTEE, DATED SEPTEMBER 5, 2023 BE ACCEPTED AS AN ITEM OF INFORMATION.

THAT THE BOARD APPROVE THE 2023/24 INTERNAL AUDIT PLAN AS PRESENTED IN THE REPORT MEETING REPORT OF THE AUDIT COMMITTEE.

THAT THE BOARD APPROVE THE 2022/23 EXTERNAL AUDIT PLAN (APPENDIX ‘A’) AS PRESENTED IN THE REPORT MEETING REPORT OF THE AUDIT COMMITTEE.

B-23-7-6

MOVER: Mrs. M. Nardini
SECONDER: Mr. L. Agro

CARRIED

The following motions were moved with one motion.

ix) 2023-2024 OCSTA Membership Fees

MOTION:

1. THAT THE BOARD APPROVE PAYMENT OF \$102,291.13 FOR MEMBERSHIP FEES IN THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION FOR THE PERIOD SEPTEMBER 1, 2023 TO AUGUST 31, 2024, AS PRESENTED IN THE REPORT DATED SEPTEMBER 5, 2023.

2. THAT THE BOARD APPROVE PAYMENT OF \$4,040.68 TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION RE: THE 2023-2024 F.A.C.E. LEVY, AS PRESENTED IN THE REPORT DATED SEPTEMBER 5, 2023.

2023-2024 OCSTA Central Bargaining Fee

MOTION:

THAT THE BOARD APPROVE PAYMENT OF THE 2023/2024 CENTRAL BARGAINING FEE OF \$52,276 TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION (THE BOARD'S EMPLOYER BARGAINING AGENCY) AS PRESENTED IN THEIR REPORT DATED SEPTEMBER 5, 2023.

MOVER: Mrs. M. Nardini
SECONDER: Mr. M. Valvasori

CARRIED

x) Tender results 4982: Paving Projects Various Sites

MOTION:

THAT THE BOARD AWARD THE SPECIFIED PAVING PROJECTS FOR ST. THERESE OF LISIEUX CATHOLIC ELEMENTARY SCHOOL (CES), ST. MICHAEL CES AND ST. CLARE OF ASSISI CES, QUOTE #4982, TO ALL STAR PAVING INC. FOR THE COMBINED SUM OF \$838,674, PLUS HST, AS PRESENTED IN THE REPORT DATED SEPTEMBER 5, 2023.

MOVER: Mrs. J. Angelini
SECONDER: Mrs. E. Agostino

CARRIED

- xi) Verbal report and recommendation of the HWCDSB 2023 Award for Distinguished Service to Catholic Education

The chairperson noted that with deep gratitude for his faith-filled leadership and inspiring commitment to Catholic Education the Board moved.

MOTION:

TO SELECT THE MOST REVERAND DOUGLAS CROSBY, OMI, AS THE SOLE RECIPIENT OF THE 2023 DISTINGUISHED SERVICE AWARDS.

MOVER: Mrs. M. Nardini

SECONDER: Mr. A. D'Intino

CARRIED

- xvi) New Business- Tiny Shelters Discussion

MOTION:

THE CHAIRPERSON WILL DRAFT AND SEND A LETTER TO THE CITY OF HAMILTON TO EXPRESS DEEP CONCERN WITH THE PROCESS USED WITH REGARDS TO THE SPECIFIC LOCATION OF THE ENCAMPMENTS AND TO INDICATE OUR STRONG BELIEF THAT THE SCHOOL BOARD SHOULD BE A PART OF ANY FUTURE PROCESSES DISCUSSIONS.

MOVER: MR.M. VALVASORI

SECONDER: MR.L. AGRO

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

- i) Memo dated June 15, 2023 RE: Release of New Catholic Courses for summer
- ii) Memo dated June 20, 2023 RE: Provincial Update
- iii) Memo dated June 20, 2023 RE: OCSTA-OSTA Catholic Student Trustee Servant Leadership Scholarship
- iv) Memo dated June 27, 2023 RE: Reflection: On The Road Together – Laborers for the Harvest
- v) Memo dated June 28, 2023 OHRC Call for Written Submissions- Action Plan to Address Anti-Black Racism
- vi) Memo dated June 29, 2023 RE: Office of the Auditor General of Ontario Report- Ministries' Performance Measurement, Program Evaluation and Annual Reporting

- vii) Memo dated July 11, 2023 RE: Appointment as Participant at the Synod on Synodality in Rome
 - viii) Memo date July 11, 2023 RE: Ethics in the Age of Disruptive Technologies - An Operational Roadmap, The ITEC Handbook
 - ix) Memo dated July 12, 2023 RE: Discerning Leadership- “On the Road Together” Reflection
 - x) Memo dated July 17, 2023 RE: OCSTA Submission Letter to the MOE re: Draft Regulations Under Bill 98
 - xi) Memo dated July 20, 2023 RE: Canadian Conference of Catholic Bishops- Press Release re: World Youth Day
 - xii) Memo dated July 24, 2023 RE: “The Way of Beauty” Webinar Series -CCCB
 - xiii) Memo dated July 26, 2023 RE: The Holy Father’s Apostolic Visit to Canada: Looking Back One Year Later- Canadian Conference of Catholic Bishops
 - xiv) Memo dated August 1, 2023 RE: Annual Report of the Financial Accountability officer of Ontario
 - xv) Memo dated August 16, 2023 RE: Copyright and Fair Dealings Awareness Campaign Fall 2023.
 - xvi) Letter dated August 21, 2023 RE: LDAO Updates and Continued Support to Publicly Funded School Boards. IDAO Learning Disabilities Association of Ontario
 - xvii) Memo dated August 23, 2023 RE: Student Awareness Campaigns
 - xviii) Memo dated August 28, 2023 RE: MOE News Release: Ontario Preparing Students for Success.
- a) **Ontario Catholic School Trustees Association (OCSTA)- Other**
- i) Letter Dated June 16, 2023 Board Meeting Highlights OCSTA Board of Directors
 - ii) Memo announcement CVO Coordinator from Nick Milanetti, Executive Director

- iii) Memo Dated July 27, 2023 RE: Catholic Education Week Kit for the First Week of School. Anne O'Brien, Director of Catholic Education.
 - iv) Memo dated July 27, 2023 RE: Intensive Human Rights Program for School Board Leaders Nick Milanetti, Executive Director
 - v) Memo dated August 15, 2023 RE: Submission re: Proposed Approach for Regulations under the Building Ontario Business Initiative Act, 2022. Stephen Andrews, Director of legislative & Political Affairs
- b) **Ministry Correspondence-**
- i) Memo dated June 20, 2023 Ministry of Education Presentation re: Indigenous Education
 - ii) Memo dated July 4, 2023 RE: Student Transportation-Memo from Ministry of Education re: 2023-2024 Student Transportation Grant and Enhanced Reporting
 - iii) Email dated July 7 2023 from Clayton La Touche, Assistant Deputy Minister, Student Support and field Division, and Yael Ginsler, Assistant Deputy Minister, Student Achievement Division. Mental Health Literacy Modules and Mandatory Professional Activity Days for 2023-24 School Year.
 - iv) Memo: Implementation of Priority Reforms to support The Better Schools and Student Outcomes Act, 2023, Stephen Lecce, Minister of Education, Kate Manson-Smith, Deputy Minister of Education

MOTION:

THAT ITEMS 6 (a) i-xviii, 6 (b) i-v and 6(c) i-iv BE RECEIVED AS ITEMS OF INFORMATION.

MOVER: Mrs E. Agostino

SECONDER: Mrs. M. Nardini

CARRIED

ITEM 7

PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a) Special Education Advisory Committee Meeting Minutes of June 8,2023

Trustee Mr. P. Homerski, Committee member, presented the report.

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF JUNE 8, 2023 BE RECEIVED.

MOVER Mr. P. Homerski
SECONDER: Mrs E. Agostino

CARRIED

- b) Student Achievement and Well-Being Committee Meeting Minutes of June 20, 2023

Trustee Mr. P. Homerski, Committee member presented the minutes.

MOTION:

THAT THE MINUTES OF STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING MINUTES OF June 20, 2023 BE APPROVED.

MOVER: Mr. P. Homerski
SECONDER: Mr. J. Valvasori

CARRIED

ITEM 8 STAFF REPORTS AND RESOLUTION

There was none.

ITEM 9 NOTICES OF MOTION

There was none.

ITEM 10 NEW BUSINESS

There was none.

ITEM 11 ADJOURNMENT/CLOSING PRAYER

Trustee A. D’Intino moved adjournment at 7:12p.m. and all recited the closing prayer.