

**HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD**

**Catholic Parent Involvement Committee  
Minutes**

Date: March 26, 2013.

ITEM 1      PRAYER

The meeting was called to order at 6:40 p.m. in the First Floor Committee Room of the Fr. Kennedy Catholic Education Centre. C. Ciapanna led those present in prayer and asked to remember in our prayers the recent passing of one of our students, Maia Gallo, teacher, Mike McCowell, and Educational Assistant, Joe Mattiaci.

ITEM 2      ATTENDANCE

PRESENT:    L. Lech, Co-Chair, L. Conti; J. Hooper-Boyd;  
                  H. MacLeod; D. Taylor.

ADMINISTRATION: P. Daly, Chairperson;  
                              P. Amos, Director of Education;  
                              C. Ciapanna, Superintendent of Education

RECORDING SECRETARY: Ms. B. Vonlanthen.

REGRETS:    A. Vecchiola, E. Pecyna.

ABSENT:      T. Hartnett

ITEM 3      APPROVAL OF MINUTES OF OCTOBER 23, 2012 AND DECEMBER 11, 2012 MEETINGS

MOTION:

THAT THE THE CATHOLIC PARENT INVOLVEMENT COMMITTEE MINUTES OF OCTOBER 23, 2012, AND DECEMBER 11, 2012 BE APPROVED.

MOVER: Mr. C. Ciapanna  
SECONDER: Mrs. L. Conti

CARRIED

ITEM 4      REPORTS/DISCUSSION ITEMS

L. Lech

Mr. Lech indicated that he had received an e-mail with regards to the PIC Symposium to be discussed by Mr. Ciapanna.

P. Daly

i)      Collective Agreements

Mr. Daly informed the committee that collective agreements with all of the employee groups have been reached and approved by the Board except for the Adult Education Instructors Employee Group.

ii)     School Year Grants 2013-2014

Mr. Daly reported that the Director of Education, the Superintendent of Finance, and the Chair have been invited by the Ministry of Education to participate in a webcast on March 27, with regards to grants for student needs for the school year 2013-2014.

P. Amos

i)      Director's Annual Report 2012

Mrs. Amos distributed a copy of the Director's Annual Report to all committee members. She indicated to them that the report can be found on the Board's website, and that there will only be a limited number of hard copies printed for distribution.

She informed the committee that the theme for this year's annual report is "Transforming God's World", and provided a brief overview as to what can be found in the report, and highlighted some of the important components in the report.

ii)     CPIC Policy

A review of policies has been completed, and the new CPIC Policy has been approved by the Board, and can be found on the website.

iii) Child Care Retro-Fit Funding

Mrs. Amos reported that the Ministry has allocated to the Board funding monies to be used to retro-fit current school space to service children 0-3 years of age. The Board has identified Our Lady of Mount Carmel Catholic Elementary School, St. Marguerite d'Youville Catholic Elementary School, and St. David Catholic Elementary School as possible sites.

C. Ciapanna

i) PIC Symposium

Mr. Ciapanna informed the committee that the Symposium will be held in Toronto on Friday, April 19<sup>th</sup>, and Saturday, April 20<sup>th</sup>. Detailed information is available through his office, and support will be provided to those persons interested in attending.

ii) Parent's Reaching Out Grants for 2013/2014

Mr. Ciapanna reported that grant monies were received by JEPAG, as well as the Parents' Conference Committee. In addition, 19-20 schools also received \$1,000.00 in grant monies. Information will be sent to the schools as to how to apply for this grant.

iii) School Year Calendar 2013/2014

A copy of the 2013/2014 School Year Calendar, which was approved by the Board on March 19<sup>th</sup>, 2012, was distributed to the committee. Mr. Ciapanna reported that three (3) of the six (6) unpaid leave days have been attached to the Thanksgiving weekend, Christmas break, and March break.

H. MacLeod

i) OAPCE

Mrs. MacLeod reiterated to the committee that the Annual Conference will be held on May 24-25, 2013 in Peterborough, and that the organization's main focus is on the advertisement of this conference so that Hamilton will be represented at the conference.

ii) ICE

She informed the committee that a good number of graduates responded to the “Beyond Catholic Graduation’ Research Project Survey. The final report is tentatively scheduled to be ready and distributed in April/May 2013.

L. Conti

i) Snow Cancellations & Notification Issue

Mr. Daly and Mrs. Amos clarified the procedures used, and advised the committee that both the Public Board and the Catholic Board work together in making a decision with regards to school closures, and cancellation of transportation due to inclement weather. The policies vary in each Board which could result in different direction for each Board.

ii) Cancellation of Classes – Secondary Level

Mrs. Amos informed the committee that cancellation of classes can occur when there are not enough students to run the class. Twenty-two (22) students is the class average which is needed to run a class.

Mr. Ciapanna indicated that classes are usually cancelled within the first week of the semester.

iii) JEPAG

Mrs. Conti informed the committee that there are two more scheduled informative sessions for this year, which will include the following keynote speakers:

- April 18<sup>th</sup> – Brett Ullman - (sensitive topics affecting today’s young people)
- May 16<sup>th</sup> – Michael Reist – (Raising Children with Character)

D. Taylor

i) Developmental Disabilities Student Funding

Mrs. Taylor reiterated to the committee that as of April 1, 2013, funding will no longer be provided by the Ministry for those developmentally disabled students turning 18 years of age, until they have left school at the age of 21.

The SEAC committee has forwarded a letter, which was approved by the Board, to the Minister of Community and Social Services expressing their concerns and the impact this termination of funding will have on families.

It was recommended by Mr. Lech that a copy of the SEAC letter be distributed to all CPIC committee members as an item of information with the minutes of the meeting and be added to the minutes.

Mrs. Amos thanked Mrs. Taylor for the tremendous effort, time and the amount of work she and the other SEAC Committee Members have put forth with regards to this issue.

ITEM 5            NEXT MEETING DATE

Tuesday, June 11, 2013 – 6:30 p.m. at the Fr. Kennedy Catholic Education Centre

ITEM 6            ADJOURNMENT

The meeting adjourned at 7:40 p.m.