

## HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

### PARENT INVOLVEMENT COMMITTEE (PIC) MINUTES

Date: Thursday January 25, 2011

#### ITEM 1 OPENING PRAYER & WELCOME

Mr. C. Ciapanna, Superintendent of Education opened the meeting at 6:30 p.m. and led the opening prayer.

As this was the initial meeting of the Parent Involvement Committee (PIC), Mr. C. Ciapanna, Superintendent of Education, assumed the Chair. He thanked everyone for volunteering to serve on the committee and expressed appreciation to Catholic School Councils for the support they provide to School Principals and school communities. He stated the PIC will also provide a valuable support to the Director of Education.

Mrs. P. Amos, the Director of Education, commented on the importance of the committee in her role as Director.

Mr. P.J. Daly, Chairperson of the Board, spoke to the significance of parent involvement in improving student achievement and well-being. He also stressed the important role Catholic parents play in supporting vocations and heightening the importance of Catholic Education.

#### ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT

PRESENT: Mr. P. Daly, Chairperson of the Board;  
Mrs. P. Amos, Director of Education;  
Mr. C. Ciapanna, Superintendent of Education;  
Ms. L. Conti; Ms. L. Rao; Mr. E. Pecyna; Mr. L. Lech;  
Mr. A. Vecchiola; Ms. D. Taylor; Ms. T. Hartnett

#### ITEM 4 ONTARIO REGULATION 612 "SCHOOL COUNCILS AND PARENT INVOLVEMENT COMMITTEES"

Copies of Ontario Regulation 612 were made available to all Committee Members. Mr. C. Ciapanna, Superintendent of Education, provided an overview of the legislation for the information of members. He also presented a comparison of the PIC to Catholic School Councils.

ITEM 5    PIC BY-LAWS

It was agreed the business of the next meeting of the Committee would focus on the establishment of Committee By-laws. Mr. C. Ciapanna, Superintendent of Education, will investigate any existing templates for the formulation of by-laws.

ITEM 6    NEXT MEETING

The next meeting of the Committee will take place:

Date:            Wednesday, April 20, 2011

Time:            6:30 p.m.

Location:       Catholic Education Centre  
                    90 Mulberry Street, Hamilton  
                    First Floor Committee Room

It was also agreed that an additional meeting, if needed, be tentatively scheduled for Thursday, May 26, 2011.

ITEM 7    MEETING SCHEDULE

Proposed schedule of meetings:

- Tuesday, October 25, 2011
- Tuesday, December 13, 2011
- Tuesday, February 28, 2012
- Tuesday, May 8, 2012

ITEM 8    SELECTION OF COMMITTEE CHAIRPERSON/CO-CHAIRPERSON

It was agreed to select Chairperson/Co-Chairperson at this time. Ms. L. Rao and Mr. A. Vecchiola were selected to serve in these capacities.