HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: June 6, 2017

ITEM 1 OPENING PRAYER AND SCRIPTURE READING

The Chairperson called the meeting to order at 6:21 p.m. in the Library of Bishop Tonnos Catholic Secondary School. Trustee A. Perri led the opening prayer.

Mr. D. Hansen, Director of Education, offered prayers for the following deceased employees and relatives of employees of the Board:

Mr. Norman Rankin, Mrs. Barbara Mcilveen, Mr. James “Jack” Wishart, Mr. David Aitchison, Mr. Makso Tomasevic, Mrs. Maria Battaglia, Mrs. Maria Rapetta, and Mr. Robert Ellis.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

PRESENT: COMMITTEE MEMBERS: Mr. P. Daly, Chairperson.
Mr. J. Valvasori, Vice-Chairperson,
Mr. J. Baiardo, Mrs. C. Cornale,
Mr. P. DiFrancesco, Mr. A. D’Intino,
Mrs. M. Nardini, Mr. A. Perri, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

OFFICIALS: Ms. J. Angiolillo, Mr. C. Ciapanna, Mrs. N. DeGiuli,
Mrs. I. Fortino, Mr. P. Ferrie, Mr. M. Hucal,
Mrs. M. Jadon, Mrs. J. Kirilo, Mrs. T. Kovach,
Mr. J. LoPresti; Mrs. P. Pace-Gubekjian,
Mrs. A. Paquette, Mr. J. Pereira, Mrs. S. Pizzuti,
Mr. A. Romano, Mrs. S. Scime, Mr. G. Tabone.

STUDENT TRUSTEE: Miss A. Machado

RECORDING SECRETARY: Ms. E. Rastelli
ITEM 3  APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mr. A. Perri
SECONDER: Mr. M. Valvasori  CARRIED

ITEM 4  DECLARATIONS OF INTEREST

- Mrs. C. Cornale declared a conflict of interest with Items 5(c)(ii) & (xxiii) because her children are teachers.
- Mr. A. D’Intino declared a conflict of interest with Items 5(c)(ii), (xxiii) & 8(a) because his children and spouse are teachers.
- Mr. P. DiFrancesco declared a conflict of interest with Items 5(c)(ii), (xxiii) and 8(a) because his children are teachers.
- Mrs. M. Nardini declared a conflict of interest with Items 5(c)(ii), (xxiii) & 8(a) because her children are teachers.
- Mr. A. Perri declared a conflict of interest with Item 5(c)(ii) & (xxiii) because his child is a teacher.
- Mr. J. Valvasori declared a conflict of interest with Items 5(c)(ii) & (xxiii) because his children are teachers.
- Mr. M. Valvasori declared a conflict of interest with Items 5(c)(ii), (xxiii) & 8(a) because his children are teachers.

ITEM 5  CONFIRMATION OF MINUTES:

a) Committee of the Whole Minutes of May 2, 2017 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF MAY 2, 2017 MEETING BE APPROVED.

MOVER: Mr. J. Valvasori
SECONDER: Mr. A. D’Intino  CARRIED
b) Board Minutes of May 2, 2017 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF MAY 2, 2017 BE APPROVED.

MOVER: Mrs. C. Cornale
SECONDER: Mr. A. Perri CARRIED

c) Committee of the Whole Verbal Report of June 6, 2017 Meeting

i) The HWCAA Review Committee Minutes of May 31, 2017 Meeting

MOTION:

THAT THE HAMILTON WENTWORTH CATHOLIC ATHLETIC ASSOCIATION COMMITTEE MINUTES OF MAY 31, 2017 BE APPROVED.

MOVER: Mrs. M. Nardini
SECONDER: Mr. J. Valvasori CARRIED

ii) 2017/2018 Budget Report Update

Trustees C. Cornale, A. D’Intino, P. DiFrancesco, M. Nardini, A. Perri, J. Valvasori and M. Valvasori did not vote on this item.

MOTION:

THAT THE 2017/2018 BUDGET REPORT UPDATE, DATED JUNE 6, 2017 BE ACCEPTED AS AN ITEM OF INFORMATION.

THAT THE 2017/2018 BUDGET ASSUMPTIONS AS PRESENTED IN APPENDIX ‘B’ BE APPROVED.

MOVER: Mr. J. Baiardo
SECONDER: Mr. P. Daly CARRIED
iii) Cathedral High School Roof Replacement – Change Order #1

MOTION:


MOVER: Mr. A. Perri
SECONDER: Mr. P. DiFrancesco CARRIED

iv) Proposal Results – Request for Proposal Student Photography Services – Quote #4255

MOTION:


MOVER: Mr. P. DiFrancesco
SECONDER: Mrs. M. Nardini CARRIED

v) Tender Results: Portable Relocations from St. Paul Catholic Elementary School to St. Thomas More Catholic Secondary School – Quote #4287

MOTION:


MOVER: Mr. P. DiFrancesco
SECONDER: Mrs. M. Nardini CARRIED
vi) Tender Results: Flooring Replacement at Various Schools – Quote #4311

MOTION:


MOVER: Mr. P. DiFrancesco
SECONDER: Mrs. M. Nardini CARRIED

vii) Tender Results – St. Margaret Mary Catholic Elementary School Windows Replacement – Quote #4313

MOTION:


MOVER: Mr. J. Valvasori
SECONDER: Mr. J. Baiardo CARRIED

viii) Tender Results: Building Automation System and Heat Pump Replacement for St. Mary Catholic Secondary School – Quote #4317
MOTION:

THAT THE BOARD AWARD THE BUILDING AUTOMATION AND HEAT PUMP REPLACEMENT PROJECT FOR ST. MARY CATHOLIC SECONDARY SCHOOL, QUOTE #4317, TO SUPERIOR BOILER LTD. FOR THE SUM OF $805,600, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2017.

MOVER: Mr. J. Valvasori
SECONDER: Mr. J. Baiardo
CARRIED

ix) Tender Results: St. Thomas More Catholic Secondary School Make-Up Air Unit Replacement – Quote #4320

MOTION:


MOVER: Mr. J. Valvasori
SECONDER: Mr. J. Baiardo
CARRIED

x) Tender Results: Roof Replacement Projects for St. Augustine Catholic Elementary School – Quote #4318 and St. Lawrence Catholic Elementary School – Quote #4321

MOTION:

THAT THE BOARD AWARD THE ST. AUGUSTINE CATHOLIC ELEMENTARY SCHOOL PARTIAL ROOF REPLACEMENT PROJECT, QUOTE #4318, TO ATLANTIC ROOFERS FOR THE AMOUNT OF $158,000., PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2017.

THAT THE BOARD AWARD THE ST. LAWRENCE CATHOLIC ELEMENTARY SCHOOL PARTIAL ROOF REPLACEMENT PROJECT, QUOTE #4321, TO ROQUE ROOFING FOR THE AMOUNT OF $350,000., PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2017.

MOVER: Mrs. C. Cornale
SECONDER: Mrs. M. Nardini
CARRIED
xi) **Tender Results – Paving Work at Various Schools – Quote #4333**

**MOTION:**


MOVER: Mrs. C. Cornale
SECONDER: Mrs. M. Nardini CARRIED

xii) **Emergency Preparedness Committee – Annual Report**

**MOTION:**

THAT THE EMERGENCY PREPAREDNESS COMMITTEE – ANNUAL REPORT, DATED JUNE 6, 2017, BE APPROVED.

MOVER: Mr. P. DiFrancesco
SECONDER: Mr. P. D’Intino CARRIED

xiii) **2017-2018 Hamilton-Wentworth Catholic District School Board Student Trustee**

**MOTION:**


MOVER: Mr. M. Valvasori
SECONDER: Mr. J. Baiardo CARRIED
xiv) Proposal to Sell Real Property

MOTION:

THAT THE HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD BE ADVISED THAT THE HAMILTON WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD HAS NO INTEREST IN THE 77 GAGE AVENUE NORTH AND 70 BOBOLINK ROAD, HAMILTON PROPERTIES, AS PRESENTED IN THE REPORT DATED JUNE 6, 2017.

MOVER: Mr. M. Valvasori
SECONDER: Mr. J. Baiardo CARRIED

xv) Approved Pre-Qualified List of Candidates for the Position of Elementary Principal

MOTION:

THAT SAM AGRO AND LISA ST. AUBIN BE APPOINTED TO THE APPROVED LIST FOR THE POSITION OF ELEMENTARY PRINCIPAL FOR THE TWO YEAR PERIOD ENDING JUNE 30, 2019.

MOVER: Mrs. M. Nardini
SECONDER: Mr. J. Valvasori CARRIED

xvi) Approved Pre-Qualified List of Candidates for the Position of Elementary Vice-Principal

MOTION:

THAT JOSEPH CURTO, JENNIFER TOWNSEND AND MARIA TROTTA BE APPOINTED TO THE APPROVED LIST FOR THE POSITION OF ELEMENTARY VICE-PRINCIPAL FOR THE TWO YEAR PERIOD ENDING JUNE 30, 2019

MOVER: Mrs. C. Cornale
SECONDER: Mr. A. D’Intino CARRIED
xvii) **Approved Pre-Qualified List of Candidates for the Position of Secondary Principal**

**MOTION:**

THAT BRIAN DALY BE APPOINTED TO THE APPROVED LIST FOR THE POSITION OF SECONDARY PRINCIPAL FOR THE TWO YEAR PERIOD ENDING JUNE 30, 2019.

MOVER: Mr. M. Valvasori  
SECONDER: Mr. J. Valvasori  
CARRIED

xviii) **Approved Pre-Qualified List of Candidates for the Position of Secondary Vice-Principal**

**MOTION:**

THAT MARIA CALABRESE, ANDREA MCCABE AND CAROLYN MOSSEY BE APPOINTED TO THE APPROVED LIST FOR THE POSITION OF SECONDARY VICE-PRINCIPAL FOR THE TWO YEAR PERIOD ENDING JUNE 30, 2019.

MOVER: Mr. A. D’Intino  
SECONDER: Mrs. C. Cornale  
CARRIED

xix) **Appointment of Elementary Principal**

**MOTION:**

THAT ADRIENNE COLETTO BE APPOINTED TO THE POSITION OF ELEMENTARY PRINCIPAL EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT ST. BRIGID CATHOLIC ELEMENTARY; AND,  

THAT PHILIP OLIVEIRA BE APPOINTED TO THE POSITION OF ELEMENTARY PRINCIPAL EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT ST. JAMES THE APOSTLE CATHOLIC ELEMENTARY SCHOOL

MOVER: Mr. J. Valvasori  
SECONDER: Mrs. C. Cornale  
CARRIED
xx) Appointment of Elementary Vice-Principal

MOTION:

THAT TRACEY BROWN BE APPOINTED TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT STS. PETER AND PAUL CATHOLIC ELEMENTARY SCHOOL;

THAT JOSEPH CURTO BE APPOINTED TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL;

THAT KEVIN MIELKO BE APPOINTED TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT OUR LADY OF THE ASSUMPTION CATHOLIC ELEMENTARY SCHOOL; AND,

THAT MARIA TROTTA BE APPOINTED TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT ST. EUGENE CATHOLIC ELEMENTARY SCHOOL.

MOVER: Mr. P. DiFrancesco
SECONDER: Mr. J. Baiardo CARRIED

xxi) Appointment of Secondary Principal

MOTION:

THAT CARMELO BARONE BE APPOINTED TO THE POSITION OF SECONDARY SCHOOL PRINCIPAL, EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT BISHOP TONNOS CATHOLIC SECONDARY SCHOOL.

MOVER: Mrs. C. Cornale
SECONDER: Mr. M. Valvasori CARRIED
xxii) **Appointment of Secondary Vice-Principal**

**MOTION:**

THAT MARIA CALABRESE BE APPOINTED TO THE POSITION OF SECONDARY VICE-PRINCIPAL, EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT ST. CHARLES ADULT & CONTINUING EDUCATION CENTRES.

MOVER: Mr. M. Valvasori  
SECONDER: Mrs. M. Nardini  
CARRIED

**MOTION:**

THAT LISA MARCONATO BE APPOINTED TO THE POSITION OF SECONDARY VICE-PRINCIPAL, EFFECTIVE SEPTEMBER 1, 2017, WITH AN INITIAL PLACEMENT AT CARDINAL NEWMAN CATHOLIC SECONDARY SCHOOL.

MOVER: Mr. M. Valvasori  
SECONDER: Mr. J. Baiardo  
CARRIED

xxiii) **School Year Elementary and Secondary Principals and Vice-Principals Placements 2017-2018**

**MOTION:**


MOVER: Mr. J. Baiardo  
SECONDER: Mr. C. Cornale  
CARRIED

xxiv) **Ratification of Tentative Catholic Principals’ Council of Ontario (CPCO) Extension Agreement**

Trustees C. Cornale, A. D’Intino, P. DiFrancesco, M. Nardini, A. Perri, J. Valvasori and M. Valvasori did not vote on this item.
MOTION:


MOVER: Mr. J. Baiardo
SECONDER: Mr. P. Daly
CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

MOTION:

THAT ITEMS 6(A) TO 6(G) BE ACCEPTED AS ITEMS OF INFORMATION.

MOVER: Mrs. C. Cornale
SECONDER: Mr. P. DiFrancesco
CARRIED
ITEM 7  PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

a)  Religion, Family Life & Instructional Services Committee Minutes of May 16, 2017

Mr. J. Baiardo, Committee Chairperson, presented the report.

MOTION:

THAT THE RELIGION, FAMILY LIFE & INSTRUCTIONAL SERVICES COMMITTEE MINUTES OF MAY 16, 2017 MEETING BE APPROVED.

MOVER: Mr. J. Baiardo
SECONDER: Mrs. M. Nardini  CARRIED
b)  Special Education Advisory Committee Minutes of May 18, 2017

Mr. J. Baiardo, Committee member, presented the report.

**MOTION:**

THAT THE SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES OF MAY 18, 2017 BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. J. Baiardo
SECONDER: Mrs. M. Nardini   CARRIED

ITEM 8   STAFF REPORTS AND RESOLUTIONS

a)  Administrative Staff Report - Teaching

**MOTION:**

IT IS RECOMMENDED THAT THE HIRINGS, RETURNING FROM LEAVES OF ABSENCE, LEAVES OF ABSENCE, AND TERMINATIONS OF STAFF NAMED IN THE REPORT DATED JUNE 6, 2017 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. C. Cornale
SECONDER: Mr. M. Valvasori   CARRIED

ITEM 9   NOTICES OF MOTION

There was none.

ITEM 10   NEW BUSINESS

There was none.
ITEM 11  

ADJOURNMENT AND CLOSING PRAYER

Mr. A. Perri moved adjournment at 6:34 p.m.

____________________________________  ________________________________________
Mr. P.J. Daly                               Mr. D. Hansen
Chairperson                                Director of Education