

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: November 7, 2017

ITEM 1 OPENING PRAYER AND SCRIPTURE READING

The Chairperson called the meeting to order at 6:11 p.m. in the Board Room of the Father Kennedy Catholic Education Centre. Trustee C. Cornale led the opening prayer.

Mr. D. Hansen, Director of Education, offered prayers for the following deceased employees and relatives of employees of the Board:

Mr. Brian Mascarin, Mr. Francesco Greco, Mr. Angelo Marco Antonio Oddi, and Mrs. Carmina Iampietro.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

PRESENT:

COMMITTEE MEMBERS: Mr. P. Daly, Chairperson,  
Mr. J. Valvasori, Vice-Chairperson,  
Mr. J. Baiardo, Mrs. C. Cornale,  
Mr. P. DiFrancesco, Mr. A. D'Intino,  
Mrs. M. Nardini, Mr. A. Perri, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

OFFICIALS: Ms. J. Angiolillo, Mr. C. Ciapanna, Mr. A. Cortina,  
Mrs. I. Fortino, Mr. P. Ferrie, Mrs. T. Kovach,  
Mrs. D. Leone, Mrs. P. Pace-Gubekjian, Mrs. S. Pizzuti,  
Mr. A. Romano, Mrs. S. Scime, Mr. G. Tabone.

STUDENT TRUSTEE: Miss M. D'Agostino

RECORDING SECRETARY: Ms. E. Rastelli

B-17-7-2

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

ITEM 4      DECLARATIONS OF INTEREST

The following Trustees declared a conflict of interest with Item 8(c):  
Administrative Staff Report – Teaching

- Mr. P. DiFrancesco - because his children are teachers;
- Mr. A. D’Intino - because his spouse and children are teachers;
- Mr. A. Perri - because his child is a teacher; and,
- Mrs. M. Nardini - because her children are teachers.

ITEM 5      CONFIRMATION OF MINUTES:

- a)      Committee of the Whole Minutes of October 3, 2017 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF OCTOBER 3,  
2017 MEETING BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. C. Cornale

CARRIED

- b)      Board Minutes of October 3, 2017 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF OCTOBER 3, 2017 BE  
APPROVED.

MOVER: Mr. A. D’Intino

SECONDER: Mr. J. Valvasori

CARRIED

c) Special Committee of the Whole Minutes of October 17, 2017

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF OCTOBER 17, 2017 BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

d) Special Board Minutes of October 17, 2017

MOTION:

THAT THE SPECIAL BOARD MINUTES OF OCTOBER 17, 2017 BE APPROVED.

MOVER: Mr. J. Baiardo

SECONDER: Mrs. M. Nardini

CARRIED

e) Committee of the Whole Verbal Report of November 7, 2017 Meeting

i) Policy Review Committee Meeting Minutes of October 25, 2017

MOTION:

THAT THE POLICY REVIEW COMMITTEE MEETING MINUTES OF OCTOBER 25, 2017 BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

ii) Pastoral Care Services Advisory Committee Minutes of September 29, 2017

MOTION

THAT THE PASTORAL CARE SERVICES ADVISORY COMMITTEE MEETING MINUTES OF SEPTEMBER 29, 2017 BE APPROVED.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. M. Nardini

CARRIED

- iii) By-Laws & Regulations Committee Minutes of September 25, 2017

MOTION:

THAT THE BY-LAWS & REGULATIONS COMMITTEE MEETING MINUTES OF SEPTEMBER 25, 2017 BE APPROVED.

MOVER: Mr. T. Perri

SECONDER: Mrs. C. Cornale CARRIED

- iv) Change Order #1 – St. Gabriel Catholic Elementary School – Childcare Connecting Corridor

MOTION:

THAT THE REPORT, CHANGE ORDER #1 - ST. GABRIEL CATHOLIC ELEMENTARY SCHOOL CHILDCARE CONNECTING CORRIDOR BE ACCEPTED AS AN ITEM OF INFORMATION, AS PRESENTED IN THE REPORT DATED NOVEMBER 7, 2017.

MOVER: Mrs. M. Nardini

SECONDER: Mr. P. DiFrancesco CARRIED

- v) Tender Results: Snow Removal & Salting Service 2017-2020

MOTION:

THAT THE BOARD AWARD THE SNOW CLEARING AND SALTING CONTRACT, QUOTE #4381, FOR 2017 – 2020 WITH THE OPTION TO EXTEND FOR UP TO TWO (2) ADDITIONAL 1-YEAR TERMS, TO S.A. WALKER INC. FOR AREAS 1, 2, 3, 4, 5, 6, 7 & 11 AND TO GREEN COLLAR INC. FOR AREAS 8, 9 & 10 BASED ON A FIXED FEE FORMAT, WITH ADDITIONAL VARIABLE PRICED SERVICES CONSUMED AS NEEDED, FOR THE EXPECTED ANNUAL AMOUNT OF \$601,322, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 7, 2017.

MOVER: Mr. P. DiFrancesco

SECONDER: Mrs. C. Cornale CARRIED

- vi) Revised Honoraria for Board Members Effective December 1, 2017

MOTION:

THAT THE REPORT REVISED HONORARIA FOR BOARD MEMBERS EFFECTIVE DECEMBER 1, 2017 BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

- vii) Tender Results: Cathedral High School and St. Mary Catholic Secondary School Artificial Sport Fields Quote #4409

MOTION:

THAT THE LOW BIDDER, DAVAN GROUP, BE AWARDED THE CONSTRUCTION PROJECT TO INSTALL AN ARTIFICIAL TURF FIELD ALONG WITH BLEACHERS, A PRESS BOX AND FIELD LIGHTING AT ST. MARY CATHOLIC SECONDARY SCHOOL – QUOTE #4409 FOR THE SUM OF \$1,453,000, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 7, 2017.

THAT THE LOW BIDDER, WORLDWIDE TURF INC., BE AWARDED THE CONSTRUCTION PROJECT TO INSTALL AN ARTIFICIAL TURF FIELD ALONG WITH BLEACHERS, A PRESS BOX AND A SCOREBOARD AT CATHEDRAL HIGH SCHOOL – QUOTE #4409 FOR THE SUM OF \$1,091,970, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 7, 2017.

MOVER: Mr. T. Perri

SECONDER: Mrs. C. Cornale

CARRIED

- viii) Enrolment for Education Solution

MOTION:

THAT THE EXPENDITURE OF \$228,652, BEFORE TAXES, FOR THE RENEWAL OF THE MICROSOFT ENROLLMENT FOR EDUCATION SOLUTION (EES) THROUGH THE VENDOR SOFTCHOICE LP, AS PRESENTED IN THE REPORT, DATED NOVEMBER 7, 2017, BE APPROVED.

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MOVER: Mr. J. Valvasori  
SECONDER: Mrs. M. Nardini

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE  
OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

MOTION:

THAT ITEMS 6(A) TO 6(K) BE ACCEPTED AS ITEMS OF  
INFORMATION.

MOVER: Mr. T. Perri  
SECONDER: Mrs. C. Cornale

CARRIED

- a) Mitzie Hunter, Minister, Ministry of Education Letter dated October 2, 2017 RE: Ontario Regulation 243/07 (Schools, Private Schools & Child Care Centres)
- b) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated October 27, 2017 RE: OCSTA School Board Governance Review Submission

MOTION:

THAT THE CHAIRPERSON OF THE BOARD, ON BEHALF OF THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD, WRITE A LETTER TO THE MINISTRY OF EDUCATION SUPPORTING THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION'S SUBMISSION TO THE MINISTER OF EDUCATION ON SCHOOL BOARD GOVERNANCE SUPPORTS.

MOVER: Mr. J. Valvasori  
SECONDER: Mr. M. Valvasori

CARRIED

- c) Stephen Andrews, Director of Legislative and Political Affairs, Ontario Catholic School Trustees' Memo dated October 24, 2017 RE: Draft PPM Supporting Children and Students with Prevalent Medical Conditions in Schools

- d) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated October 18, 2017 RE: Multi-Year Strategic Planning Supports for CDSBs
- e) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated October 17, 2017 RE: Revisions to the Pupil Accommodation Review and Community Planning and Partnership Guideline
- f) Stephen Andrews, Director of Legislative and Political Affairs, Ontario Catholic School Trustees' Memo dated October 10, 2017 RE: Cannabis Regulation: Ministry of Education Consultations
- g) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated October 2, 2017 RE: Multi-Year Strategic Planning a Guide and Supplementary Resources for School Board Trustees
- h) Sharon McMillan, Director of Communications, Ontario Catholic School Trustees' Association, RE: Design and branding elements for 2018 Catholic Education Week theme- Renewing the Promise
- i) Marino Gazzola, Chair, Resolutions Committee, Ontario Catholic School Trustees' Association, Memo dated October 25, 2017 RE: 2018 AGM & Conference Resolutions
- j) Trustees'/ School Board Associations, the Principals' and Vice-Principals' Associations and the Crown Letter dated October 10, 2017 RE: Deliberations and deliberations and discussions that followed Letter of Agreement #4
- k) Lisa Hostein, Supervisor, Fund Development & Communication, Catholic Children's Aid Society of Hamilton Letter dated October 26, 2017 RE: Thank you, Dress Purple Day

Patrick J. Daly, Chairperson, Hamilton-Wentworth Catholic District School Board - Response Letter dated November 1, 2017

ITEM 7            PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a)     Religion, Family Life & Instructional Services Committee Minutes of October 17, 2017

Mr. J. Baiardo, Committee Chairperson, presented the report.

MOTION:

THAT THE RELIGION, FAMILY LIFE & INSTRUCTIONAL SERVICES COMMITTEE MINUTES OF OCTOBER 17, 2017 MEETING BE APPROVED.

MOVER: Mr. J. Baiardo

SECONDER: Mrs. C. Cornale

CARRIED

- b)     Special Education Advisory Committee Minutes of October 19, 2017

Mr. A. Perri, Committee member, presented the report.

MOTION:

THAT THE SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES OF OCTOBER 19, 2017 BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

ITEM 8            STAFF REPORTS AND RESOLUTIONS

- a)     Recognition and Awards

MOTION:

THAT THE REPORT, RECOGNITION AND AWRDS, DATED NOVEMBER 7, 2017, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. A. D'Intino

SECONDER: Mr. P. DiFrancesco

CARRIED

b) Administrative Staff Report-Designated Early Childhood Educators

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS AND RESIGNATION OF DESIGNATED EARLY CHILDHOOD EDUCATORS NAMED IN THE REPORT, DATED NOVEMBER 7, 2017, BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. M. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

c) Administrative Staff Report – Teaching

Trustees P. DiFrancesco, A. D’Intino, M. Nardini and T. Perri did not vote on this item.

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS, RETURNING FROM LEAVES OF ABSENCE, LEAVES OF ABSENCE, AND RETIREMENTS OF STAFF NAMED IN THE REPORT DATED NOVEMBER 7, 2017 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Valvasori

SECONDER: Mrs. C. Cornale

CARRIED

d) Administrative Staff Report-Designated Early Childhood Educators

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS AND RESIGNATION OF DESIGNATED EARLY CHILDHOOD EDUCATORS NAMED IN THE REPORT, DATED NOVEMBER 7, 2017, BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. M. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

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ITEM 9      NOTICES OF MOTION

MOTION:

THAT THE NOTICE OF MOTION BE DEFERRED TO FEBRUARY 2018.

MOVER: Mr. J. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

Whereas, it is the current practice of the HWCDSB to provide trustees with agendas and reports on the Friday prior to Tuesday board meetings, which in itself provides relatively little time for any needed research or considered deliberation; and

Whereas, the majority of Human Resources reports and, on occasion, some other in camera reports, are provided as hand-outs distributed at the board meetings themselves when that agenda item is actually being addressed, resulting in the decision being made with no prior consideration; and

Whereas, it is the duty of trustees to give careful thought and consideration to all items placed before the board for approval, which requires time for due diligence; and

Whereas, a trustee cannot properly consider where one may have/not have a conflict of interest to declare when they do not know the details of a report on the agenda prior to that agenda item being tabled at a meeting;

Therefore, be it resolved, that ALL items to be considered at a board meeting be fully included in the package provided to trustees prior to the meeting.

- Submitted by Trustee J. Valvasori at the June 20, 2017 Special Meeting of the Board
- Special Meeting of the Board on August 29, 2017 deferred to Meeting of the Board November 7, 2017.

ITEM 10      NEW BUSINESS

There was none.

ITEM 11      ADJOURNMENT AND CLOSING PRAYER

Trustee A. Perri moved adjournment at 6:29 p.m.

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Mr. P.J. Daly  
Chairperson

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Mr. D. Hansen  
Director of Education