

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: February 6, 2018

ITEM 1 OPENING PRAYER AND SCRIPTURE READING

The Chairperson called the meeting to order at 6:24 p.m. in the Board Room of the Father K. Kennedy Catholic Education Centre. Mrs. M. Nardini led the opening prayer.

Mr. D. Hansen, Director of Education, offered prayers for the following deceased employees and relatives of employees of the Board:

Mr. C. Varrasso, Mr. S. Tassone, Mr. F. Brohman, Mr. J. Silva, Mr. E. Kerchner, Mr. F. Castelli, Mr. G. Barbati-Minischetti, Mr. M. DiNardo, Mr. R. Speciale, Mr. J. Fitzpatrick, Mrs. A. Deschene, Mrs. F. Famely, Mr. M. Pontrelli, Mrs. C. D'Allesandro and Mr. G. Biagetti.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

The Chairperson indicated that regrets were received from Miss M. D'Agostino.

PRESENT: COMMITTEE MEMBERS: Mr. P. Daly, Chairperson,  
Mr. J. Valvasori, Vice-Chairperson,  
Mr. J. Baiardo, Mrs. C. Cornale,  
Mr. P. DiFrancesco, Mr. A. D'Intino,  
Mrs. M. Nardini, Mr. A. Perri, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

OFFICIALS: Ms. J. Angiolillo, Mr. C. Ciapanna, Mrs. N. DeGiuli,  
Mr. P. Ferrie, Mrs. I. Fortino, Mrs. J. Kirilo,  
Mrs. T. Kovach, Mrs. P. Pace-Gubekjian, Mrs. L. Paletta,  
Mrs. S. Pizzuti, Mr. V. Ramelli, Mr. A. Romano,  
Mrs. S. Scime, Mr. G. Tabone.

RECORDING SECRETARY: Mrs. S. Giacinti

B-18-1-2

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. M. Nardini

CARRIED

ITEM 4      DECLARATIONS OF INTEREST

- Mrs. M. Nardini declared a conflict of interest with Item 8 (b) because her children are teachers
- Mr. P. DiFrancesco declared a conflict of interest with Item 8 (b) because his children are teachers
- Mr. A. Perri declared a conflict of interest with Item 8 (b) because his child is a teacher
- Mr. A. D'Intino declared a conflict of interest with Item 8 (b) because his spouse and children are teachers

ITEM 5      CONFIRMATION OF MINUTES:

- a)      Special Committee of the Whole Minutes of January 16, 2018 Meeting

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF JANUARY 16, 2018 MEETING BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

- b)      Special Board Minutes of January 16, 2018 Meeting

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF JANUARY 16, 2018 BE APPROVED.

MOVER: Mr. A. Perri

SECONDER: Mr. M. Valvasori

CARRIED

c) Committee of the Whole Verbal Report of February 6, 2018 Meeting

i) Lower City Modified Pupil Accommodation Review: Update

MOTION:

THAT THE REPORT, LOWER CITY MODIFIED PUPIL ACCOMMODATION REVIEW-UPDATE, DATED TUESDAY, FEBRUARY 6, 2018, BE RECEIVED AS AN ITEM OF INFORMATION.

MOVER: Mr. A. Perri

SECONDER: Mr. J. Valvasori

CARRIED

ii) Interim Financial Statements –For the First Quarter Ending November 30, 2017

MOTION:

THAT THE REPORT, INTERIM FINANCIAL STATEMENTS – FOR THE FIRST QUARTER ENDING NOVEMBER 30, 2017, BE ACCEPTED AS AN ITEM OF INFORMATION, AS PRESENTED IN THE REPORT DATED FEBRUARY 6, 2018.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D’Intino

CARRIED

iii) 2018/2019 Budget Consultation and Development Process

MOTION:

THAT THE REPORT, 2018/2019 BUDGET CONSULTATION AND DEVELOPMENT PROCESS, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D’Intino

CARRIED

iv) Contract Extension-Consumable Supplies-Tender #4177

MOTION:

THAT THE BOARD APPROVE EXTENDING THE CURRENT CONSUMABLES SUPPLIES CONTRACT, TENDER #4177, TO BEATTIES BASICS UNTIL DECEMBER 31, 2018, AS

PRESENTED IN THE REPORT, CONTRACT EXTENSION-  
CONSUMABLE SUPPLIES-TENDER #4177, DATED  
FEBRUARY 6, 2018.

MOVER: Mrs. C. Cornale  
SECONDER: Mr. M. Valvasori CARRIED

- v) 2017-2018 School Renewal and School Condition Improvement  
Budget

MOTION:

THAT THE BOARD APPROVE THE 2017-18 SCHOOL  
RENEWAL AND SCHOOL CONDITION IMPROVEMENT  
BUDGET AS PRESENTED IN THE REPORT DATED  
FEBRUARY 6, 2018.

MOVER: Mr. A. Perri  
SECONDER: Mr. J. Baiardo CARRIED

- vi) Design/Construction Updates

MOTION:

THAT THE VERBAL REPORT, DESIGN/CONSTRUCTION  
UPDATES, BE RECEIVED AS AN ITEM OF INFORMATION,  
AS PRESENTED IN THE REPORT, DATED FEBRUARY 6,  
2018.

MOVER: Mr. A. D'Intino  
SECONDER: Mrs. M. Nardini CARRIED

- vii) Tender Results: Polycom Skype VOIP-Quote #4417

MOTION:

THAT THE BOARD AWARD THE POLYCOM SKYPE FOR  
BUSINESS VOICE OVER IP (VOIP) PHONES QUOTE #4417  
TO HCE TELECOM FOR \$132,745.00 PLUS HST AND  
ENVIRONMENTAL FEES, AS PRESENTED IN THE REPORT  
DATED FEBRUARY 6, 2018.

MOVER: Mrs. M. Nardini  
SECONDER: Mrs. C. Cornale CARRIED

viii) iPad versus Android Tablet Analysis

MOTION:

THAT THE REPORT, IPAD VERSUS ANDROID TABLET ANALYSIS, DATED FEBRUARY 6, 2018, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. A. D'Intino

SECONDER: Mr. J. Baiardo

CARRIED

ix) Update on the St. Helen Centre

MOTION:

THAT THE REPORT, UPDATE ON THE ST. HELEN CENTRE, BE ACCPETED AS AN ITEM OF INFORMATION, AS PRESENTED IN THE REPORT DATED FEBRUARY 6, 2018.

MOVER: Mr. P. DiFrancesco

SECONDER: Mr. J. Valvasori

CARRIED

x) Former St. Helen Catholic Elementary School-Surplus Property

MOTION:

THAT THE BOARD APPROVE THE FORMER ST. HELEN CATHOLIC ELEMENTARY SCHOOL BUILDING AND SITE AS NOT REQUIRED TO ACCOMMODATE PUPILS AND IS SURPLUS TO THE BOARD'S NEEDS AND TO PROCEED TO THE CIRCULATION PROCESS IN ACCORDANCE TO ONTARIO REGULATION 444/98 TO DISPOSE OF THE PROPERTY, AS PRESENTED IN THE REPORT DATED FEBRUARY 6, 2018.

MOVER: Mr. P. DiFrancesco

SECONDER: Mr. J. Valvasori

CARRIED

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- xi) March 6, 2018 Committee of the Whole and Board Meetings-Date Change

MOTION:

THAT THE MARCH 6, 2018 COMMITTEE OF THE WHOLE AND BOARD MEETINGS BE RESCHEDULED TO MARCH 5, 2018.

MOVER: Mrs. C. Cornale

SECONDER: Mr. J. Baiardo

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

MOTION:

THAT ITEMS 6(A) TO 6(I) BE ACCEPTED AS ITEMS OF INFORMATION.

MOVER: Mr. J. Baiardo

SECONDER: Mrs. M. Nardini

CARRIED

- a) Indira Naidoo-Harris, Minister of Education  
Letter dated January 30, 2018  
RE: Letter from New Minister of Education
- b) Brian O'Sullivan, Director of Catholic Education,  
Ontario Catholic School Trustees' Association  
Association, Memo dated January 24, 2018  
New Module: A Journey Towards Truth & Reconciliation:  
First Nation, Métis & Inuit Trustee Professional Learning Module
- c) Patrick J. Daly, President, Ontario Catholic School Trustees'  
Association, Memo dated January 24, 2018  
RE: Student Transportation Consultations - Dates and Locations
- d) Patrick J. Daly, President, Ontario Catholic School Trustees'  
Association, Memo dated January 23, 2018  
RE: Bill 193, Rowan's Law (Concussion Safety), 2017
- e) Patrick J. Daly, President, Ontario Catholic School Trustees'  
Association, Memo dated January 18, 2018  
RE: 2018 Pre-Budget Presentation

- f) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated January 15, 2018  
RE: Upcoming 2018 Municipal and School Board Elections Materials
- g) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated January 15, 2018  
RE: Independent School Bus Operators Association (ISBOA) Letter to Minister of Education
- h) Reverend Jeffery Oehring, St. Margaret Mary Parish, and Jim LoPresti, Chair, Twinning Committee.  
Letter dated January 24, 2018 to P. Daly and D. Hansen  
RE: Thank you
- i) Rita Collver, Interim Chair, Grand Erie District School Board, Special Education Advisory Committee  
Letter dated December 7, 2017 to Martyn Beckett, Assistant Deputy Minister  
RE: Pilot to Improve School-Based Supports for Students with Autism Spectrum Disorder

ITEM 7      PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a) Religion, Family Life & Instructional Services Committee Minutes of January 16, 2018

Mr. A. Perri, Committee Chairperson, presented the report.

MOTION:

THAT THE RELIGION, FAMILY LIFE & INSTRUCTIONAL SERVICES COMMITTEE MINUTES OF JANUARY 17, 2017 MEETING BE APPROVED.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

B-18-1-8

ITEM 8      STAFF REPORTS AND RESOLUTIONS

a)      Administrative Staff Report-Teaching

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS, RETURNING FROM LEAVES OF ABSENCE, LEAVES OF ABSENCE, AND TERMINATIONS OF STAFF NAMED IN THE REPORT DATED FEBRUARY 6, 2018 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Vavlasori

SECONDER: Mrs. C. Cornale

CARRIED

ITEM 9      NOTICES OF MOTION

Whereas, it is the current practice of the HWCDSB to provide trustees with agendas and reports on the Friday prior to Tuesday board meetings, which in itself provides relatively little time for any needed research or considered deliberation; and

Whereas, the majority of Human Resources reports and, on occasion, some other in camera reports, are provided as hand-outs distributed at the board meetings themselves when that agenda item is actually being addressed, resulting in the decision being made with no prior consideration; and

Whereas, it is the duty of trustees to give careful thought and consideration to all items placed before the board for approval, which requires time for due diligence; and

Whereas, a trustee cannot properly consider where one may have/not have a conflict of interest to declare when they do not know the details of a report on the agenda prior to that agenda item being tabled at a meeting;

Therefore, be it resolved, that ALL items to be considered at a board meeting be fully included in the package provided to trustees prior to the meeting.

- Submitted by Trustee J. Valvasori at the June 20, 2017 Special Meeting of the Board
- Special Meeting of the Board on August 29, 2017 deferred to Meeting of the Board November 7, 2017.
- Meeting of the Board on November 7, 2017 deferred to Meeting of the Board February 6, 2018.



Discussion ensued and the following amendment to the motion was proposed by Mr. A. Perri:

MOTION:

THAT ALL ITEMS TO BE CONSIDERED AT A BOARD MEETING BE FULLY INCLUDED IN THE PACKAGE PROVIDED TO TRUSTEES PRIOR TO THE MEETING, WHENEVER POSSIBLE.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

Discussion continued and Mr. A. Perri withdrew his motion. Mr. J. Valvasori amended his motion as follows:

MOTION:

THAT ADMINISTRATIVE STAFF REPORTS BE PROVIDED TO TRUSTEES ELECTRONICALLY A MINIMUM OF TWENTY-FOUR HOURS BEFORE THE COMMITTEE OF THE WHOLE AND BOARD MEETINGS.

MOVER: Mr. J. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

ITEM 10      NEW BUSINESS

There was none.

ITEM 11      ADJOURNMENT AND CLOSING PRAYER

Mr. A. Perri moved adjournment at 6:58 p.m.

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Mr. P.J. Daly  
Chairperson

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Mr. D. Hansen  
Director of Education