

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: March 5, 2018

ITEM 1 OPENING PRAYER AND SCRIPTURE READING

The Chairperson called the meeting to order at 7:18 p.m. in the Board Room of the Father K. Kennedy Catholic Education Centre. Trustee A. D'Intino led the opening prayer.

Mr. D. Hansen, Director of Education, offered prayers for the following deceased employees and relatives of employees of the Board:

Mr. Donald (Don) Yip-Chuck, Mrs. Bruna Guazzelli and Mr. Frank Marrazzo.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

The Chairperson indicated that regrets were received from Miss M. D'Agostino.

PRESENT: COMMITTEE MEMBERS: Mr. P. Daly, Chairperson,  
Mr. J. Valvasori, Vice-Chairperson,  
Mr. J. Baiardo, Mrs. C. Cornale,  
Mr. P. DiFrancesco, Mr. A. D'Intino,  
Mrs. M. Nardini, Mr. A. Perri, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

OFFICIALS: Ms. J. Angiolillo, Mr. C. Ciapanna, Mr. P. Ferrie,  
Mrs. I. Fortino, Mr. P. Ferrie, Mr. M. Hucal,  
Mrs. T. Kovach, Mrs. P. Pace-Gubekjian, Mrs. L. Paletta,  
Mrs. S. Pizzuti, Mr. V. Ramelli, Mr. A. Romano,  
Mrs. S. Scime, Mr. G. Tabone.

RECORDING SECRETARY: Ms. E. Rastelli

ABSENT: Miss. M. D'Agostino

B-18-2-2

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 4      DECLARATIONS OF INTEREST

The following Trustees declared a conflict of interest with Item 8(b):

- Mrs. M. Nardini because her children are teachers;
- Mr. P. DiFrancesco because his children are teachers; and,
- Mr. A. Perri because his child is a teacher.

ITEM 5      CONFIRMATION OF MINUTES:

a)      Committee of the Whole Minutes of February 6, 2018 Meeting

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF FEBRUARY 6, 2018 MEETING BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. A. D'Intino

CARRIED

b)      Board Minutes of February 6, 2018 Meeting

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF FEBRUARY 6, 2018 BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. P. DiFrancesco

CARRIED

c) Committee of the Whole Verbal Report of March 5, 2018 Meeting

i) Annual Policy Review and Approval: Health & Safety of Employees

Mr. D. Hansen, Director of Education, presented the report.

MOTION:

THAT THE REPORT ANNUAL POLICY REVIEW AND APPROVAL: H.M.07 HEALTH AND SAFETY OF EMPLOYEES BE APPROVED AS PRESENTED IN THE REPORT DATED MARCH 5, 2018.

MOVER: Mrs. M. Nardini

SECONDER: Mr. A. Perri

CARRIED

Update: Artificial Turf Field Management

MOTION:

THAT THE REPORT UPDATE: ARTIFICIAL TURF FIELD MANAGEMENT DATED MARCH 5, 2018 BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mrs. C. Cornale

SECONDER: Mr. J. Valvasori

CARRIED

Enrolment and Accommodation Update

MOTION:

THAT THE REPORT, ENROLMENT AND ACCOMMODATION UPDATE DATED MARCH 5, 2018 BE ACCEPTED AS AN ITEM OF INFORMATION.

THAT A FULL FOUR-YEAR MULTI-YEAR ACCOMMODATION REPORT BE COMPLETED AND PRESENTED TO THE BOARD OF TRUSTEE IN 2019.

MOVER: Mrs. C. Cornale

SECONDER: Mr. J. Baiardo

CARRIED

Break-In and Damage Report

MOTION:

THAT THE BREAK-IN AND DAMAGE REPORT BE ACCEPTED AS AN ITEM OF INFORMATION, AS PRESENTED IN THE REPORT DATED MARCH 5, 2018.

MOVER: Mrs. C. Cornale

SECONDER: Mr. J. Valvasori

CARRIED

School Year Calendar 2018-2019

MOTION:

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CONSISTING OF 187 INSTRUCTIONAL DAYS AND SEVEN (7) PROFESSIONAL ACTIVITY DAYS, BEGINNING ON SEPTEMBER 4, 2018 AND ENDING ON JUNE 28, 2019, FOR ELEMENTARY SCHOOLS FOR THE 2018-2019 SCHOOL YEAR, AS PRESENTED IN THE REPORT DATED MARCH 5, 2018.

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CONSISTING OF 187 INSTRUCTIONAL DAYS, (WHICH INCLUDES 10 EXAM DAYS) AND SEVEN (7) PROFESSIONAL ACTIVITY DAYS, BEGINNING SEPTEMBER 4, 2018 AND ENDING JUNE 28, 2019, FOR SECONDARY SCHOOLS FOR THE 2018-2019 SCHOOL YEAR, AS PRESENTED IN THE REPORT DATED MARCH 5, 2018.

MOVER: Mrs. M. Nardini

SECONDER: Mr. P. DiFrancesco

CARRIED

Sole Provider: HWCDSB Special Projects

MOTION:

THAT THE BOARD APPROVE RISING STARS TO BE A DESIGNATED SOLE SOURCE PROVIDER FOR THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD, AS PRESENTED IN THE REPORT DATED MARCH 5, 2018.

MOVER: Mr. M. Valvasori

SECONDER: Mr. J. Valvasori

CARRIED

Hamilton-Wentworth Catholic District School Board Multi-Year Accessibility Plan

MOTION:

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD MULTI-YEAR ACCESSIBILITY PLAN (JANUARY 1, 2018 - DECEMBER 31, 2022) BE APPROVED, AS PRESENTED IN THE REPORT DATED, MARCH 5, 2018.

MOVER: Mrs. C. Cornale

SECONDER: Mrs. M. Nardini

CARRIED

Human Resources Department Structure/Reorganization

MOTION:

THAT THE REPORT HUMAN RESOURCES DEPARTMENT STRUCTURE/ REORGANIZATION, BE ACCEPTED AS AN ITEM OF INFORMATION, AS PRESENTED IN THE REPORT DATED MARCH 5, 2018.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. Perri

CARRIED

Executive Compensation

MOTION:

THAT THE REPORT EXECUTIVE COMPENSATION, DATED MARCH 5, 2018 BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. Perri

CARRIED

Appointment of Secondary Principal

MOTION:

THAT THE APPOINTMENT OF TIM HOGAN TO THE POSITION OF SECONDARY PRINCIPAL, WITH AN INITIAL PLACEMENT AT ST. CHARLES ADULT & CONTINUING EDUCATION, BE RECEIVED AS AN ITEM OF INFORMATION.

B-18-3-6

MOVER: Mrs. M. Nardini  
SECONDER: Mr. J. Valvasori

CARRIED

Appointment of Secondary Vice-Principal

MOTION:

THAT THE APPOINTMENT OF ANDREA MCCABE TO THE POSITION OF SECONDARY VICE-PRINCIPAL, WITH AN INITIAL PLACEMENT AT BISHOP TONNOS CATHOLIC SECONDARY SCHOOL BE RECEIVED AS AN ITEM OF INFORMATION.

MOVER: Mr. P. DiFrancesco  
SECONDER: Mr. A. D'Intino

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

MOTION:

THAT ITEMS 6(A) TO 6(L) BE ACCEPTED AS ITEMS OF INFORMATION.

MOVER: Mrs. M. Nardini  
SECONDER: Mr. P. DiFrancesco

CARRIED

- a) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 27, 2018 RE: Regulatory Proposals under the Anti-Racism Act, 2017
- b) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 23, 2018 RE: Catholic Education Week Christian Service Activity
- c) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 20, 2018 RE: Government of Canada Summer Job Program
- d) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 20, 2018 RE: RTO/ERO
- e) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 16, 2018 RE: Workplace Resource regarding Mental Health

- f) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 12, 2018 RE: Education Accessibility Standard Working Group Update
- g) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 12, 2018 RE: Revised Pupil Accommodation Guideline Draft
- h) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 7, 2018 RE: Regulatory Proposals under the Cannabis Act, 2017
- i) Patrick J. Daly, President, Ontario Catholic School Trustees' Association, Memo dated February 5, 2018 RE: 2018 OCSTA Special Award, Trustee Award of Merit, and Student Trustee Alumnus Award
- j) Marino Gazzola, President, Canadian Catholic School Trustees' Association, letter dated February 9, 2018 RE: Hosting our 2020 AGM/ Convention
- k) Rev. Fr. Paul MacNeil, Chair of the Board, Niagara Catholic District School Board, letter dated February 5, 2018, RE: Copy of Letter to Minister Naidoo-Harris re: OSTA Student Platform Report

MOTION:

THAT CHAIRPERSON P. DALY, ON BEHALF OF THE BOARD, SEND A LETTER TO THE HONOURABLE INDIRA NAIDOO-HARRIS, MINISTER OF EDUCATION SUPPORTING THE ONTARIO STUDENT TRUSTEES ASSOCIATION STUDENT PLATFORM REPORT.

MOVER: Mr. A. Perri

SECONDER: Mr. J. Valvasori

CARRIED

- l) Canadian Catholic School Trustees' Association Board of Director's Highlights February 2018

B-18-2-8

ITEM 7      PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a)      Special Education Advisory Committee Minutes of February 8, 2018

Trustee M. Valvasori, Committee member, presented the report.

MOTION:

THAT THE SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES OF FEBRUARY 8, 2018 MEETING BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. Perri

CARRIED

- b)      Religion, Family Life & Instructional Services Committee Minutes of February 20, 2018

Mr. A. Perri, Committee Chairperson, presented the report.

MOTION:

THAT THE RELIGION, FAMILY LIFE & INSTRUCTIONAL SERVICES COMMITTEE MINUTES OF FEBRUARY 20, 2018 MEETING BE APPROVED.

MOVER: Mr. A. Perri

SECONDER: Mr. A. D'Intino

CARRIED

ITEM 8      STAFF REPORTS AND RESOLUTIONS

- a)      Recognition and Awards

Letters of recognition and congratulations will be sent to award recipients.

b) Administrative Staff Report-Teaching

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS, RETURNING FROM LEAVES OF ABSENCE, LEAVES OF ABSENCE, AND TERMINATIONS OF STAFF NAMED IN THE REPORT DATED MARCH 5, 2018 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. C. Cornale

SECONDER: Mr. J. Baiardo

CARRIED

ITEM 9      NOTICES OF MOTION

There were none.

ITEM 10      NEW BUSINESS

There was none.

ITEM 11      ADJOURNMENT AND CLOSING PRAYER

Mr. A. Perri moved adjournment at 7:30 p.m.

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Mr. P.J. Daly  
Chairperson

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Mr. D. Hansen  
Director of Education