

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: October 2, 2018

ITEM 1 OPENING PRAYER AND SCRIPTURE READING

The Chairperson called the meeting to order at 6:38 p.m. in the Board Room of the Father K. Kennedy Catholic Education Centre. Mr. M. Valvasori led the opening prayer.

Mr. D. Hansen, Director of Education, offered prayers for the following deceased employees and relatives of employees of the Board:

Mauro Bachetti, Jacqueline Pellegrino, Margaret Howcroft, Paul Frederick Burt, Emilio DeMarco, Jose Augusto Campos, Fabio Pettorossi and Sam Gatto.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

The Chairperson indicated that regrets were received from Mr. J. Baiardo and Miss M. Malcew.

MOTION:

THAT THE ABSENCE OF MR. J. BAIARDO AND MISS M. MALCEW BE APPROVED.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. M. Nardini

CARRIED

PRESENT: COMMITTEE MEMBERS: Mr. P. Daly, Chairperson,  
Mr. J. Valvasori, Vice-Chairperson,  
Mrs. C. Cornale, Mr. P. DiFrancesco,  
Mr. A. D'Intino, Mrs. M. Nardini,  
Mr. A. Perri, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

OFFICIALS: Ms. J. Angiolillo, Mr. C. Ciapanna, Mr. A. Cortina,  
Mrs. N. DeGiuli, Mr. P. Ferrie, Mrs. I. Fortino,  
Mr. M. Hucal, Mrs. T. Kovach, Mrs. P. Pace-Gubekjian,  
Mrs. S. Pizzuti, Mr. A. Romano, Mr. G. Tabone.

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RECORDING SECRETARY: Mrs. S. Giacinti

ABSENT: Mr. J. Baiardo and Miss M. Malcew

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. Perri

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

The following Trustees declared a conflict of interest with Item 8(b):  
Administrative Staff Report-Teaching

- Mrs. M. Nardini because her children are teachers;
- Mr. P. DiFrancesco because his children are teachers; and,
- Mr. A. Perri because his child is a teacher.

ITEM 5 CONFIRMATION OF MINUTES:

a) Special Committee of the Whole Minutes of August 28, 2018 Meeting

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF  
AUGUST 28, 2018 MEETING BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

b) Special Board Minutes of August 28, 2018 Meeting

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF AUGUST 28,  
2018 BE APPROVED.

MOVER: Mr. A. D'Intino

SECONDER: Mr. M. Valvasori

CARRIED

c) Committee of the Whole Verbal Report of October 2, 2018 Meeting

Approval of HWCDSB By-Laws and Regulations

MOTION:

THAT THE RECOMMENDED REVISIONS TO THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD BY –LAWS AND REGULATIONS MANUAL, AS PRESENTED IN THE REPORT DATED OCTOBER 2, 2018, BE APPROVED.

MOVER: Mr. A. Perri

SECONDER: Mr. J. Valvasori

CARRIED

Annual Policy Review and Approval: H.M.13-Employee Violence in the Workplace Prevention & Response

MOTION:

THAT THE REPORT, ANNUAL POLICY REVIEW AND APPROVAL: H.M.13-EMPLOYEE VIOLENCE IN THE WORKPLACE AND PREVENTION AND RESPONSE, BE APPROVED AS PRESENTED IN THE REPORT DATED OCTOBER 2, 2018.

MOVER: Mrs. C. Cornale

SECONDER: Mr. A. D’Intino

CARRIED

Interim Financial Statements-for the Second Quarter Ending June 30, 2018.

MOTION:

THAT THE REPORT, INTERIM FINANCIAL STATEMENTS-FOR THE SECOND QUARTER ENDING JUNE 30, 2018, BE ACCPETED AS AN ITEM OF INFORMATION.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. Perri

CARRIED

Meeting Report of the Audit Committee

MOTION:

THAT THE REPORT MEETING REPORT OF THE AUDIT COMMITTEE, DATED OCTOBER 2, 2018, BE ACCPETED AS AN ITEM OF INFORMATION.

THAT THE BOARD APPROVE THE 2018/19 INTERNAL AUDIT PLAN AS PRESENTED IN THE REPORT, MEETING REPORT OF THE AUDIT COMMITTEE.

THAT THE BOARD APPROVE THE 2017/18 EXTERNAL AUDIT PLAN AS PRESENTED IN THE REPORT, MEETING REPORT OF THE AUDIT COMMITTEE.

MOVER: Mr. P. DiFrancesco  
SECONDER: Mrs. M. Nardini

CARRIED

Borrowing Resolution for School Board Current Expenditures

MOTION:

THAT THE BOARD APPROVE THE FOLLOWING INSERT IN THE 2018-2019 BANKING RESOLUTION:

THAT THE CREDIT FACILITY PROVIDED BY THE CANADIAN IMPERIAL BANK OF COMMERCE NOT EXCEED \$25,000,000.00 AT ANY ONE TIME.

MOVER: Mrs. C. Cornale  
SECONDER: Mr. M. Valvasori

CARRIED

Portables Relocation-Change Orders #1 & #2

MOTION:

THAT THE BOARD APPROVE CHANGE ORDERS #1 AND #2 FOR THE PORTABLES RELOCATION PROJECT FROM ST. JEAN DE BRÉBEUF CATHOLIC SECONDARY SCHOOL TO ST. MATTHEW CATHOLIC ELEMENTARY SCHOOL AS PRESENTED IN THE REPORT DATED OCTOBER 2, 2018.

MOVER: Mr. A. D'Intino  
SECONDER: Mrs. M. Nardini

CARRIED

2018-2019 Catholic Curriculum Corporation Membership

MOTION:

THAT THE REPORT, CATHOLIC CURRICULUM CORPORATION MEMBERSHIP, DATED OCTOBER 2, 2018 BE ACCEPTED AS AN ITEM OF INFORMATION.

THAT THE BOARD FEES FOR MEMBERSHIP IN THE CATHOLIC CURRICULUM CORPORATION IN THE AMOUNT OF \$17,166.56, BE APPROVED.

MOVER: Mrs. C. Cornale  
SECONDER: Mr. M. Valvasori

CARRIED

iPad Purchases 2018-2019

MOTION:

THAT THE PURCHASE OF THE TECHNOLOGY COMPONENTS AS PRESENTED IN THE REPORT IPAD PURCHASES 2018-2019, DATED OCTOBER 2, 2018 BE APPROVED.

THAT THE BOARD SET AS A PRECEDENT A STUDENT TO IPAD RATIO OF 4:1.

MOVER: Mr. P. DiFrancesco  
SECONDER: Mrs. M. Nardini

CARRIED

Annual Statistical Report 2017-2018 New Hires

MOTION:

THAT THE REPORT ANNUAL STATISTICAL REPORT 2017-2018 NEW HIRES, DATED OCTOBER 2, 2018, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mrs. C. Cornale  
SECONDER: Mr. A. D'Intino

CARRIED

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ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE  
OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

MOTION:

THAT ITEMS 6(A) TO 6(F) BE ACCEPTED AS ITEMS OF  
INFORMATION.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

- a) Lisa Thompson, Minister of Education,  
Letter dated August 28, 2018  
RE: Focusing on the Fundamentals of Math
- b) Beverley Eckensweiler, President, Ontario Catholic School  
Trustees' Association, Memo dated September 26, 2018  
RE: Review of Government Spending – Line-by-Line Audit
- c) Stephen Andrews, Director of Legislative & Political Affairs,  
Ontario Catholic School Trustees' Association,  
Memo dated August 30, 2018  
RE: Communications Materials to support School Principals  
re: Fair Dealings Guidelines
- d) Beverley Eckensweiler, President, Ontario Catholic School  
Trustees' Association, Memo dated August 23, 2018  
RE: The Ontario Campaign to Support Toonies for Tuition
- e) Melissa Mikel, Director of Education, Friends of Simon  
Wiesenthal Center for Holocaust Studies,  
Letter to P. Daly dated on August 20, 2018  
RE: Congratulations for being a leader in Holocaust education
- f) Ontario Municipal & School Board Elections  
RE: Your Guide to Hosting a School Board Trustee All  
Candidates Meeting

ITEM 7

PRESENTATION OF REPORTS OF STANDING COMMITTEES AND  
DISCUSSION OF REPORT

- a) Special Education Advisory Committee Minutes of September 13, 2018

MOTION:

THAT THE SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES OF SEPTEMBER 13, 2018 MEETING BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. Perri

CARRIED

- b) Religion, Family Life & Instructional Services Committee Minutes of September 18, 2018

MOTION:

THAT THE RELIGION, FAMILY LIFE & INSTRUCTIONAL SERVICES COMMITTEE MINUTES OF SEPTEMBER 18, 2018 MEETING BE APPROVED.

MOVER: Mr. A. Perri

SECONDER: Mrs. C. Cornale

CARRIED

ITEM 8      STAFF REPORTS AND RESOLUTIONS

- a) Recognition and Awards

MOTION:

THAT THE REPORT, RECOGNITION AND AWARDS, DATED OCTOBER 2, 2018, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

- b) Administrative Staff Report-Teaching

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS, RETURNING FROM LEAVES OF ABSENCE, LEAVES OF ABSENCE, AND TERMINATIONS OF STAFF NAMED IN THE REPORT DATED OCTOBER 2, 2018 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

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MOVER: Mr. J. Valvasori  
SECONDER: Mr. M. Valvasori

CARRIED

c) Administrative Staff Report-Designated Early Childhood Educators

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS OF STAFF NAMED IN THE REPORT DATED OCTOBER 2, 2018 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. C. Cornale  
SECONDER: Mrs. M. Nardini

CARRIED

ITEM 9      NOTICES OF MOTION

There were none.

ITEM 10     NEW BUSINESS

There was none.

ITEM 11     ADJOURNMENT AND CLOSING PRAYER

Mr. A. Perri moved adjournment at 6:47 p.m.

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Mr. P.J. Daly  
Chairperson

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Mr. D. Hansen  
Director of Education