

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: June 4, 2019

ITEM 1 OPENING PRAYER

The Chairperson called the meeting to order at 6:25 p.m. in the Learning Commons of St. Thomas More Catholic Second School. Mr. P. Homerski led the opening prayer.

Mr. D. Hansen, Director of Education, offered prayers for the following deceased employees and relatives of employees of the Board:

Mrs. Maria Giusti, Mr. Luciano Scornaienchi, Mr. Dan Girardin, Mrs. Patricia McKenna, Mr. Antonio DiPaolo, Mrs. Jean Hader, Mrs. Debra D'Olimpio and Mrs. Elizabeth Tabone.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

PRESENT: COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson,
Mr. J. Valvasori, Vice-Chairperson,
Mr. L. Agro, Mr. J. Baiardo, Mr. A. D'Intino, Mr. P. Homerski,
Mrs. M. Nardini, Mr. A. Perri, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

STUDENT TRUSTEE: Miss M. Malcew

OFFICIALS:

Ms. J. Angiolillo, Assistant Superintendent of Education
Mr. C. Ciapanna, Superintendent of Education
Mr. A. Cortina, Chief Information Officer
Mrs. N. DeGiuli, Controller of Business Services
Mr. P. Ferrie, Senior Manager of Facility Management Services
Mrs. I. Fortino, Superintendent of Education
Mr. M. Hucal, Superintendent of Education
Mrs. M. Jadon, Manager of Media & Communications
Mrs. T. Kovach, Superintendent of Education
Mr. J. Madalena, Equal Opportunities Consultant
Mrs. P. Pace-Gubekjian, Associate Director of Corporate Services

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Mrs. S. Pizzuti, Superintendent of Education
Mr. A. Romano, Superintendent of Human Resources

RECORDING SECRETARY: Mrs. S. Giacinti

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mr. P. Homerski
SECONDER: Mr. J. Baiardo

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

The following Trustees submitted Declarations of Interest forms:

- Mrs. M. Nardini declared a conflict of interest with Items 5 (c)(iv), (vi), (x) and 8 (a);
- Mr. A. Perri declared a conflict of interest with Items 5(c) (x) and 8(a);
- Mr. J. Valvasori declared a conflict of interest with Item 5(c)(x);
- Mr. M. Valvasori declared a conflict of interest with Item 5(c)(x); and,
- Mr. A. D'Intino declared a conflict of interest with Item 5(c)(x).

ITEM 5 CONFIRMATION OF MINUTES:

a) Committee of the Whole Minutes of May 7, 2019 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF MAY 7, 2019 MEETING BE APPROVED.

MOVER: Mrs. M. Nardini
SECONDER: Mr. M. Valvasori

CARRIED

b) Board Minutes of May 7, 2019 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF MAY 7, 2019 BE APPROVED.

MOVER: Mr. J. Valvasori
SECONDER: Mr. A. Perri

CARRIED

c) Committee of the Whole Verbal Report of June 4, 2019 Meeting

i) Upper Paradise Road Intersection Improvements at St. Thomas More Catholic Secondary School

MOTION:

THAT THE BOARD APPROVE THE UPPER PARADISE ROAD INTERSECTION IMPROVEMENTS AT ST. THOMAS MORE CATHOLIC SECONDARY SCHOOL REPORT DATED JUNE 4, 2019.

MOVER: Mr. J. Valvasori
SECONDER: Mr. J. Baiardo

CARRIED

ii) Proposal To Sell Real Property

MOTION:

THAT THE HAMILTON WENTWORTH DISTRICT SCHOOL BOARD BE ADVISED THAT THE HAMILTON WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD HAS NO INTEREST IN THE PROPERTY AT 155 MACASSA AVENUE, HAMILTON.

MOVER: Mr. A. D'Intino
SECONDER: Mr. A. Perri

CARRIED

iii) Pre-Qualified List – Secondary Vice-Principal

MOTION:

THAT THE FOLLOWING APPOINTMENTS TO THE APPROVED LIST FOR THE POSITION OF SECONDARY VICE-PRINCIPAL FOR THE TWO-YEAR PERIOD ENDING JUNE 30, 2021, BE RECEIVED AS AN ITEM OF INFORMATION:

- LISA GAMBALE
- CHRISTINA GROPPPO
- MARK MARRAZZO

MOVER: Mr. J. Valvasori
SECONDER: Mr. P. Homerski

CARRIED

iv) Appointment of Elementary Principal

MOTION:

THAT THE FOLLOWING APPOINTMENTS TO THE POSITION OF ELEMENTARY PRINCIPAL WITH AN INITIAL PLACEMENT AS NOTED BELOW BE RECEIVED AS AN ITEM OF INFORMATION:

- DARREN FLETCHER – CANADIAN MARTYRS' CATHOLIC ELEMENTARY SCHOOL
- MARIA TROTTA – ST. LAWRENCE CATHOLIC ELEMENTARY SCHOOL
- TRACEY BROWN – ST. KATERI TEKAKWITHA CATHOLIC ELEMENTARY SCHOOL

THAT THE CONFIRMATION OF THE APPOINTMENT OF JAMES MAURO TO THE POSITION OF ELEMENTARY PRINCIPAL AT ST. AGNES CATHOLIC ELEMENTARY SCHOOL BE RECEIVED AS AN ITEM OF INFORMATION

MOVER: Mr. J. Baiardo

SECONDER: Mr. A. Perri

CARRIED

v) Appointment of Elementary Vice-Principal

MOTION:

THAT THE CONFIRMATION OF THE APPOINTMENT OF ANNA BOYLE TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL AT ST. DAVID CATHOLIC ELEMENTARY SCHOOL BE RECEIVED AS AN ITEM OF INFORMATION.

THAT THE FOLLOWING APPOINTMENTS TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL WITH AN INITIAL PLACEMENT AS NOTED BELOW, BE RECEIVED AS AN ITEM OF INFORMATION:

- TANYA KUBIAK – ST. MATTHEW CATHOLIC ELEMENTARY SCHOOL
- DANN CRANDALL – ST. EUGENE CATHOLIC ELEMENTARY SCHOOL
- TINA FRICANO – STS. PETER AND PAUL CATHOLIC ELEMENTARY SCHOOL
- CHERYL KOCEL – ST. MARK CATHOLIC ELEMENTARY SCHOOL

KEVIN CAMILLERI – (ACTING) ANNUNCIATION OF OUR
LORD CATHOLIC ELEMENTARY SCHOOL

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

vi) Appointment of Secondary Principal

MOTION:

THAT THE FOLLOWING APPOINTMENTS TO THE POSITION
OF SECONDARY PRINCIPAL WITH AN INITIAL PLACEMENT
AS NOTED BELOW, BE RECEIVED AS AN ITEM OF
INFORMATION:

- MICHAEL LAWLOR – BISHOP RYAN CATHOLIC
SECONDARY SCHOOL
- CARLA D’ELIA – CARDINAL NEWMAN CATHOLIC
SECONDARY SCHOOL
- PAUL DIANNI – ST. JEAN DE BRÉBEUF CATHOLIC
SECONDARY SCHOOL
- MARIO DIVITTORIO – ST. CHARLES ADULT AND
CONTINUING EDUCATION

MOVER: Mr. M. Valvasori

SECONDER: Mr. P. Homerski

CARRIED

vii) Appointment of Secondary Vice-Principal

MOTION:

THAT THE FOLLOWING APPOINTMENTS TO THE POSITION
OF SECONDARY VICE-PRINCIPAL WITH AN INITIAL
PLACEMENT AS NOTED BELOW, BE RECEIVED AS AN ITEM
OF INFORMATION:

- SOFIA KALOGIROS - BISHOP RYAN CATHOLIC
SECONDARY SCHOOL
- LISA GAMBALE - ST. THOMAS MORE CATHOLIC
SECONDARY SCHOOL

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

- viii) 2019-2020 School Year Elementary and Secondary Principal and Vice-Principal Placements

MOTION:

THAT THE PLACEMENTS FOR ELEMENTARY AND SECONDARY PRINCIPALS AND VICE-PRINCIPALS AS OUTLINED IN THE REPORT DATED JUNE 4, 2019, FOR THE 2019-2020 SCHOOL YEAR, BE RECEIVED AS AN ITEM OF INFORMATION.

MOVER: Mr. J. Baiardo

SECONDER: Mr. P. Homerski

CARRIED

- ix) MOTION:

THAT THE BOARD APPROVE NOTIFICATION TO THE REGISTRAR OF THE ONTARIO COLLEGE OF TEACHERS THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD HAS IMPOSED RESTRICTIONS ON THE DUTIES OF MICHAEL COSTIGAN , OCT # 590886, D.O.B. SEPTEMBER 5, 1980.

MOVER: Mr. P. Homerski

SECONDER: Mr. J. Valvasori

CARRIED

- x) 2019-2020 Budget Report Update

MOTION:

THAT THE 2019/20 BUDGET REPORT UPDATE, DATED JUNE 4, 2019 BE APPROVED.

MOVER: Mr. L. Agro

SECONDER: Mr. J. Baiardo

CARRIED

- xi) Community Planning and Facility Update Report

MOTION:

THAT THE REPORT, COMMUNITY PLANNING AND FACILITY PARTNERSHIP UPDATE, BE ACCEPTED AS AN ITEM OF INFORMATION AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. P. Homerski

SECONDER: Mr. J. Valvasori

CARRIED

- xii) School Cash Suite – Update

MOTION:

THAT THE REPORT, SCHOOL CASH SUITE - UPDATE, DATED JUNE 4, 2019, BE APPROVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. J. Valvasori

CARRIED

- xiii) Tender Results: Portables Relocation from the Former Site of Our Lady of the Assumption CES to the New Site – Quote #4557

MOTION:

THAT THE BOARD AWARD THE PROJECT FOR THE RELOCATION OF THE SIX PACK OF PORTABLES FROM THE FORMER SITE OF OUR LADY OF THE ASSUMPTION CATHOLIC ELEMENTARY SCHOOL TO THE NEW SITE, QUOTE #4557, TO BAS GENERAL CONTRACTING LTD. FOR THE SUM OF \$436,550, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. P. Homerski

SECONDER: Mr. J. Valvasori

CARRIED

- xiv) Tender Results: Roofing Replacement Projects – Various Schools – Quotes #4558, #4559 & #4560

MOTION:

THAT THE BOARD AWARD THE ST. JEAN DE BRÉBEUF CATHOLIC SECONDARY SCHOOL ROOF REPLACEMENT PROJECT, QUOTE #4558, TO B&G ROOFING & SHEET METAL INC. FOR THE AMOUNT OF \$971,500, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

THAT THE BOARD AWARD THE ST. MARY CATHOLIC SECONDARY SCHOOL ROOF REPLACEMENT PROJECT, QUOTE #4559, TO GRRC ROOFING CORP. FOR THE AMOUNT OF \$1,970,000, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

THAT THE BOARD AWARD THE ST. MARGUERITE D'YOUVILLE CATHOLIC ELEMENTARY SCHOOL ROOF REPLACEMENT PROJECT, QUOTE #4560, TO GRRC ROOFING CORP. FOR THE AMOUNT OF \$640,000, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

- xv) Tender Results: Various Asphalt Paving & Concrete Projects- Quote #4563

MOTION:

THAT THE BOARD AWARD THE ASPHALT RE-PAVING AND THE CONCRETE WALKWAY REPLACEMENT PROJECTS FOR OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL (CES), GUARDIAN ANGELS CES, ST. BERNADETTE CES, ST. CHARLES/WILMA'S PLACE, ST. KATERI TEKAKWITHA CES, ST. CHARLES BARLAKE CONTINUING EDUCATION CENTRE, CARDINAL NEWMAN CATHOLIC SECONDARY SCHOOL AND ST. ANN – HAMILTON CES, QUOTE #4563, TO ALL-STAR PAVING INC. FOR THE SUM OF \$503,652, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

- xvi) Emergency Preparedness Committee – 2018/19 Annual Report

MOTION:

THAT THE EMERGENCY PREPAREDNESS COMMITTEE – 2018-2019 ANNUAL REPORT, DATED JUNE 4, 2019, BE APPROVED.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

- xvii) Previously Approved School-Based Child Care Capital Projects

MOTION:

THAT THE REPORT, PREVIOUSLY APPROVED SCHOOL-BASED CHILD CARE CAPITAL PROJECTS, DATED JUNE 4, 2019, BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

xviii) Tastebuds Partnership Agreement

MOTION:

THAT THE BOARD APPROVE A PARTNERSHIP AGREEMENT BETWEEN TASTEBUDS, HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD AND HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

xix) Epson Brightlink Projector Purchase

MOTION:

THAT THE BOARD APPROVE THE PURCHASE OF THE EPSON BRIGHTLINK 675W PROJECTORS, MOUNTS AND COST OF INSTALLATION FROM DUPLICOM FOR THE SUM OF \$164,112, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

xx) Tender Results: HP Off lease Desktop Computer Purchases Quote # 4561

MOTION:

THAT THE BOARD APPROVE THE PURCHASE OF THE OFF LEASE HP ELITEDESK 800 G1 ELITE SFF AND HP PRODESK 600 G1 DM MINI PC FROM CNB COMPUTERS FOR THE SUM OF \$265,500, PLUS TAX, AS PRESENTED IN THE REPORT DATED JUNE 4, 2019.

MOVER: Mr. A. Perri

SECONDER: Mrs. M. Nardini

CARRIED

xxi) Summer Executive Committee

MOTION:

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THAT THE REGULAR MEETINGS OF THE BOARD RECESS DURING JULY AND AUGUST, BUT IF AN ISSUE OF SIGNIFICANCE ARISES, A MEETING WILL BE CALLED AS PER BOARD BY-LAWS;

THAT THE CHAIRPERSON AND TWO (2) OTHER TRUSTEES BE PERMITTED TO APPROVE TENDERS THAT CLOSE DURING JUNE, JULY AND AUGUST;

THAT A FULL REPORT OF THE TENDERS APPROVED BY THE SUMMER EXECUTIVE COMMITTEE BE BROUGHT FORWARD TO THE NEXT REGULARLY SCHEDULED MEETING OF THE BOARD.

THAT THE CHAIRPERSON OF THE BOARD AND DIRECTOR OF EDUCATION BE AUTHORIZED TO APPROVE ANY TEACHER AND E.C.E. HIRINGS THROUGHOUT THE SUMMER AND THAT A REPORT BE BROUGHT TO THE NEXT REGULARLY SCHEDULED MEETING OF THE BOARD.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. M. Nardini

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

MOTION:

THAT ITEMS 6(A) TO 6(J) BE ACCEPTED AS ITEMS OF INFORMATION.

MOVER: Mr. J. Valvasori

SECONDER: Mr. M. Valvasori

CARRIED

- a) Lisa Thompson, Minister of Education Memo dated May 21, 2019
RE: Release of revised First Nations, Métis, and Inuit Studies
- b) Lisa Thompson, Minister of Education & Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs Memo dated May 7, 2019 RE: Fresh from the Farm 2019 is now open for enrolment province wide
- c) Brian O'Sullivan, Director of Catholic Education, Ontario Catholic School Trustees' Association Memo dated May 23, 2019 RE: Catholic Education: Igniting Hope (May 3-8, 2020)

- d) Nick Milanetti, Executive Director, Ontario Catholic School Trustees' Association Memo dated May 6, 2019 RE: 2020 AGM Resolutions
- e) Sharon McMillan, Director of Communications, Ontario Catholic School Trustees' Association Memo RE: CCSTA President and Vice President
- f) Beverley Eckensweiler, President, Ontario Catholic School Trustees' Association Memo dated May 3, 2019 RE: E-Learning Policy Framework Information Request
- g) Beverley Eckensweiler, President, Ontario Catholic School Trustees' Association Letter dated May 3, 2019 to Lisa Thompson, Minister of Education RE: Draft Policy/Program Memorandum on School Board Policies on Service Animals
- h) Beverley Eckensweiler, President Ontario Catholic School Trustees' Association Memo dated May 2, 2019 RE: Ontario Government Consultation on Autism Program
- i) Members of Provincial Parliament, Peel Region – PC Caucus Letter dated May 17, 2019 from Peel District School Board RE: Correspondence from letter dated on May 17, 2019
- j) Cathy Wellwood, Chief Development Officer, Good Shepherd, Hamilton Letter dated April 26, 2019 to Pat Daly RE: 2017-2018 Report

ITEM 7 PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a) International Languages Elementary Advisory Committee Minutes of March 28, 2019 Meeting

MOTION:

THAT THE INTERNATIONAL LANGUAGES ELEMENTARY ADVISORY COMMITTEE MINUTES OF MARCH 28, 2019 MEETING BE APPROVED.

MOVER: Mr. J. Baiardo
SECONDER: Mr. L. Agro

CARRIED

B-19-5-12

- b) Student Achievement and Well-Being Minutes of May 21, 2019 Meeting

MOTION:

THAT THE STUDENT ACHIEVEMENT AND WELL-BEING MINUTES OF THE MAY 21, 2019 MEETING BE APPROVED.

MOVER: Mr. J. Baiardo

SECONDER: Mr. A. D'Intino

CARRIED

ITEM 8 STAFF REPORTS AND RESOLUTIONS

- a) Administrative Staff Report - Teaching

MOTION:

IT IS RECOMMENDED THAT THE HIRINGS, RETURNING FROM LEAVES OF ABSENCE, LEAVES OF ABSENCE, RETIREMENTS AND TERMINATIONS OF STAFF NAMED IN THE REPORT DATED JUNE 4, 2019 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

ITEM 9 NOTICES OF MOTION

There were none.

ITEM 10 NEW BUSINESS

There was none.

ITEM 11 ADJOURNMENT AND CLOSING PRAYER

Mr. A. Perri moved adjournment at 6:40 p.m.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education