

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: October 4, 2022

ITEM 1 OPENING PRAYER

The Chairperson called the meeting to order at 6:47 p.m. Trustee Phil Homerski led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriums for the following deceased employees and relatives of employees of the Board:

Mr. Mark Piccolotto, Mrs. Renata Jurcic, Mrs. Thomaitis Daoulas, Mrs. Leonora DeBellis, Mr. Ivano Antonio Zecchini, Mr. Bruce Francis Boyd, Mr. Marian (Mike) Dziuba, and Mr. Stan Hargot.

ITEM 2 NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS EXCUSING ABSENCE

The Chairperson indicated regrets were received from Trustees Mr. J. Valvasori, Mr. T. Iorio, and Student Trustee P. Wallace

MOTION:

THAT THE ABSENCE OF TRUSTEES J. VALVASORI, T. IORIO, STUDENT TRUSTEES P. WALLACE AND A. OKPERE BE APPROVED.

MOVER: Mr. A. D'Intino

SECONDER: Mr. L. Agro

CARRIED

PRESENT:

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mr. A. D'Intino, Mr. J. Baiardo, Mrs. M. Nardini, Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

OFFICIALS:

Ms. J. Angiolillo, Superintendent of Education

Mr. D. DiFrancesco, Superintendent of Education

Mrs. N. Degiuli, Controller of Business Services

Mr. P. Ferrie, Senior Manager, Facility Management Services

Mrs. T. Ferrie, Superintendent of Education

B-22-7-2

Mr. M. Hucal, Superintendent of Education  
Mrs. T. Kovach, Superintendent of Education  
Mr. A. Romano, Superintendent of Human Resources

RECORDING SECRETARY: Mrs. K. Krueger

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Baiardo

CARRIED

ITEM 4      DECLARATIONS OF INTEREST

Mrs. M. Nardini declared a conflict with Item 8 (b)

ITEM 5      CONFIRMATION OF MINUTES:

- a)      Special Committee of the Whole Minutes of August 30, 2022 Meeting

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF AUGUST 30, 2022 MEETING BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

- b)      Special Board Minutes of August 30, 2022 Meeting

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF AUGUST 30, 2022 BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. M. Valvasori

CARRIED

- c)      Special Committee of the Whole Minutes of September 20, 2022

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF SEPTEMBER 20, 2022 MEETING BE APPROVED.

MOVER: Mr. A. D'Intino  
SECONDER: Mrs. M. Nardini CARRIED

d) Special Board Minutes of September 20, 2022

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF SEPTEMBER 20, 2022 BE APPROVED.

MOVER: Mr. P. Homerski  
SECONDER: Mr. J. Baiardo CARRIED

c) Committee of the Whole Verbal Report of October 4, 2022 Meeting

i) By-Laws & Regulations Committee Minutes of September 28, 2022

MOTION:

THAT THE BY-LAWS & REGULATIONS COMMITTEE MINUTES OF SEPTEMBER 28, 2022 BE RECEIVED.

MOVER: Mr. M. Valvasori  
SECONDER: Mrs. M. Nardini CARRIED

ii) Community Use of Schools Update & Annual

MOTION:

THAT THE REPORT, UPDATE – COMMUNITY USE OF SCHOOLS 2021-2022 ANNUAL REPORT, DATED TUESDAY OCTOBER 4, 2022 BE ACCEPTED AS AN ITEM OF INFORMATION.

MOVER: Mr. M. Nardini  
SECONDER: Mr. A. D'Intino CARRIED

ii) Trustee Honoraria Policy

MOTION:

THAT THE BOARD APPROVE TRUSTEE HONORARIA POLICY T.08 FOR THE TERM OF OFFICE NOVEMBER 15, 2022 TO NOVEMBER 14, 2026, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mrs. M. Nardini  
SECONDER: Mr. L. Agro CARRIED

iii) Annual Borrowing Resolution for School Board

MOTION:

THAT THE BOARD APPROVE THE 2022/2023 CREDIT FACILITY PROVIDED BY THE CANADIAN IMPERIAL BANK OF COMMERCE (CIBC) NOT TO EXCEED \$25,000,000.00 AT ANY ONE TIME.

MOVER: Mr. A. D'Intino

SECONDER: Mr. P. Homerski

CARRIED

iv) Rural & Northern Education Fund

MOTION:

THAT THE BOARD REPORT RURAL AND NORTHERN EDUCATION FUND BE RECEIVED.

THAT THE BOARD APPROVE THE 2022/23 DISTRIBUTION OF RURAL AND NORTHERN EDUCATION FUNDING AS DETAILED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. J. Baiardo

SECONDER: Mr. P. Homerski

CARRIED

v) 2022-2023 OCSTA Membership Fees

MOTION:

THAT THE BOARD APPROVE PAYMENT OF \$101,507.74 FOR MEMBERSHIP FEES IN THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION FOR THE PERIOD SEPTEMBER 1, 2022 TO AUGUST 31, 2023, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

THAT THE BOARD APPROVE PAYMENT OF \$4,002.03 TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION RE: THE 2022-2023 F.A.C.E. LEVY, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. M. Valvasori

SECONDER: Mr. J. Baiardo

CARRIED

vi) 2022-2023 OCSTA Central Bargaining Fee

MOTION:

THAT THE BOARD APPROVE PAYMENT OF THE 2022/2023 CENTRAL BARGAINING FEE OF \$56,048 TO THE ONTARIO CATHOLIC SCHOOL

TRUSTEES' ASSOCIATION (THE BOARD'S EMPLOYER BARGAINING AGENCY) AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. M. Valvasori  
SECONDER: Mr. J. Baiardo

CARRIED

vii) Annual Renewal: Microsoft Enrolment for Education Solution

MOTION:

THAT THE BOARD APPROVE THE USE OF THE OECM APPROVED LICENSING PROVIDER, SOFTCHOICE, FOR THE ANNUAL RENEWAL OF THE MICROSOFT ENROLMENT FOR EDUCATION SOLUTION (EES) IN THE AMOUNT OF \$288,394.00 PLUS HST FOR THE PERIOD NOVEMBER 1, 2022 TO OCTOBER 31, 2023, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. A. D'Intino  
SECONDER: Mr. L. Agro

CARRIED

viii) Energy Management Update 2021

MOTION:

THAT THE ENERGY MANAGEMENT UPDATE REPORT FOR FISCAL YEAR 2021 BE RECEIVED AS AN ITEM OF INFORMATION AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. P. Homerski  
SECONDER: Mr. A. D'Intino

CARRIED

ix) Construction Change Order Tender #4855 – Replacement of Boilers etc. at St. Joseph CES

MOTION:

THAT THE BOARD APPROVE THE CHANGE ORDER FOR SUPERIOR BOILER WORKS & WELDING LTD. TO RE-ORIENT THE BOILERS, VENTS AND PIPING SYSTEM AT ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL FOR THE AMOUNT OF \$25,268, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. M. Valvasori  
SECONDER: Mrs. M. Nardini

CARRIED

x) Construction Change Order Tender #4879 – Roof Replacement at Corpus Christi CES

MOTION:

THAT THE BOARD APPROVE THE CHANGE ORDER FOR GRRC ROOFING CORP. TO ADDRESS THE SURFACE DEPRESSION CONDITIONS AT CORPUS CHRISTI CATHOLIC ELEMENTARY SCHOOL FOR THE AMOUNT OF \$25,234 AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr., M. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

xi) Building Automation System Upgrades at 3 Board Sites

MOTION:

THAT THE BOARD AWARD THE PROJECTS TO UPGRADE THE BUILDING AUTOMATION SYSTEMS AT IMMACULATE CONCEPTION CATHOLIC ELEMENTARY SCHOOL (CES), IMMACULATE HEART OF MARY CES AND BISHOP TONNOS CATHOLIC SECONDARY SCHOOL TO TRANE CANADA FOR THE SUM OF \$147,320, PLUS HST, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. A. D’Intino

SECONDER: Mr. P. Homerski

CARRIED

xii) COVID-19 Resilience Infrastructure Stream, Building Ventilation & HEPA Filter Deployment - Update

MOTION:

THAT THE COVID-19 RESILIENCE INFRASTRUCTURE STREAM (CVRIS), BUILDING VENTILATION AND HEPA FILTER DEPLOYMENT UPDATE BE RECEIVED, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

xiii) Sole Provider: HWCDSB Special Projects – Lexia Core5

MOTION:

THAT THE BOARD APPROVE GREENFIELD LEARNING TO BE THE SOLE PROVIDER OF THE LEXIA CORE5 RESOURCE FOR THE DURATION OF THE 2022-23 ACADEMIC YEAR AS PRESENTED IN THE

REPORT, SOLE PROVIDER: HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD SPECIAL PROJECTS – LEXIA CORE5, DATED TUESDAY, OCTOBER 4, 2022.

MOVER: Mr. J. Baiardo

SECONDER: Mr. M. Valvasori

CARRIED

xiv) Electronic Monitoring Policy (in camera)

THAT POLICY I.T.03 ELECTRONIC MONITORING BE SHARED WITH ALL BOARD EMPLOYEE GROUPS FOR THEIR REVIEW AND COMMENT.

THAT THE BOARD APPROVE, IN PRINCIPLE, POLICY I.T.03 ELECTRONIC MONITORING AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2022.

MOVER: Mr. M. Valvasori

SECONDER: Mr. L. Agro

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

- a) Ministry of Education Correspondence-
  - i) Stephen Lecce, Minister of Education Email dated September 2, 2022 RE: Back to School: Normal, Stable & Enjoyable
  - ii) Stephen Lecce, Minister of Education Memo dated September 9, 2022 RE: Queen Elizabeth II Commemoration
  - iii) Stephen Lecce, Minister of Education and Lisa Thompson, Minister of Agriculture, Food and Rural Affairs email dated September 21, 22 Re: Healthy Fundraising for Schools
- b) Ontario Catholic School Trustees' Association (OCSTA) Correspondence – Patrick J. Daly, President, OCSTA
  - i) Memo dated August 24, 2022 RE: Legislative Update
  - ii) Memo dated August 25, 2022 RE: 2022 OCSTA Short Video Contest for CDSB Students
  - iii) Memo Dated August 30, 2022 RE: Increased Funding for HVAC And Ventilation Systems
  - iv) Memo dated August 30, 2022 RE: UPDATE-Catholic Online Courses

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- v) Memo dated September 6, 2022 RE: Compliance Audit Committees under the Municipal Elections Act
  - vi) Memo dated September 13, 2022 RE: Legislative Update
  - vii) Memo dated September 15, 2022 RE: Catholic School Trustee Professional Development
  - viii) Memo dated September 23, 2022 RE: Canadian Conference of Catholic Bishops News release: Bishops of Canada Gather On Cornwall for 2022 Annual Plenary Assembly
  - ix) Memo dated September 23, 2022 RE: ON New Release Ontario Releases 2021-2022 Public Accounts
- c) Ontario Catholic School Trustees Association (OCSTA)- Other
- i) Nick Milanetti, Executive Director, Memo dated August 25, 2022 RE: Joint Letter to OTF Re Re-employment days for Retired Teachers
  - ii) Board Meeting Highlights, OCSTA Board of Directors September 17, 2022
  - iii) Connie DeMelo, OCSTA email dated September 20, 2022 RE; Memo from Executive, Nick Milanetti- 2023 AGM Resolutions Information Package
- d) Other Correspondence
- i) Jan Burke-Gaffney, President, Hamilton Family Network Letter dated August 20,2022 RE: Resignation from SEAC Committee  
  
The Chairperson noted the tremendous contribution of HFN and Jan Burke-Gaffney's strong parent support.
  - ii) Ukrainian Canadian Congress and the Canada-Ukraine Foundation Ukraine Humanitarian Appeal. Letter dated September 2, 2022 to Mr. P. Daly.
  - iii) Catholic Education Foundation of Ontario, Letter dated September 20, 2022 RE; Father Patrick Fogarty Awards Dinner- October 29, 2022

MOTION:

THAT ITEMS 6(A)(I-III) – 6 (D)(I-III) BE RECEIVED .

MOVER: Mr. P. Homerski  
SECONDER: Mr. J. Baiardo

CARRIED



ITEM 7      PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a)      Special Education Advisory Committee Meeting Minutes of June 9, 2022

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF JUNE 9, 2022 BE RECEIVED.

MOVER: Mr. Phil Homerski

SECONDER: Mr. J. Baiardo

CARRIED

- b)      Special Education Advisory Committee Meeting Minutes of September 8, 2022

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF SEPTEMBER 8, 2022 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. J. Baiardo

CARRIED

- c)      Student Achievement & Well-Being Committee Meeting September 20, 2022

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING OF SEPTEMBER 20, 2022 BE APPROVED.

MOVER: Mr. J. Baiardo

SECONDER: Mr. L. Agro

CARRIED

ITEM 8      STAFF REPORTS AND RESOLUTION

- a)      Awards and Recognition

MOTION:

THAT THE REPORT, RECOGNITION AND AWARDS, DATED OCTOBER 4, 2022, BE RECEIVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. A. D'Intino

CARRIED

- b)      Administrative Staff Report- Teaching

Mrs. M. Nardini did not vote on this item.

MOTION:

IT IS RECOMMENDED THAT THE RETURN FROM LEAVES AND LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED OCTOBER 4, 2022 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Baiardo

SECONDER: Mr. P. Homerski

CARRIED

c) Administrative Staff report- Early Childhood Educators

MOTION:

IT IS RECOMMENDED THAT THE LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED OCTOBER 4, 2022 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. M. Nardini

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 9      NOTICES OF MOTION

There was none.

ITEM 10      NEW BUSINESS

There was none.

ITEM 11      ADJOURNMENT/CLOSING PRAYER

Trustee A. D'Intino moved adjournment at 7:00 p.m. and all recited the closing prayer.