



Career Opportunity

ES 21-22-01 Uncertified Casual Occasional Teachers

External

Description:

Under the direction of the Principal/Vice-Principal, uncertified casual occasional teachers support students within the classroom, provide supervision and must be able to respond appropriately when issues arise. The incumbent will be responsible for delivering interactive lessons, and provide support virtually as required.

The uncertified casual occasional teacher must possess an understanding of and a willingness to support the mission of a Catholic School system.

Qualifications/ Requirements:

- University Graduates or individuals enrolled in a Faculty of Education.
- Ability to ensure the safety and security of students.
- Ability to communicate effectively with staff and students.
- Willingness to work with students with differing needs and capabilities.
- Maintain strict confidentiality and privacy of student information.
- Ability to work with students with different cultural and language backgrounds.
- Ability to work as a team player, follow instructions and use initiative.
- Excellent computer skills, communication skills and organizational skills.
- Experience working/volunteering with children and adolescents.
- Demonstrated commitment to working in a diverse school community and/or work environment.
- An updated résumé and cover letter.
- A minimum of two professional letters of reference.
- A current positive Pastoral Letter of Reference (dated within the last year).
- A current original Criminal Record Check including a Vulnerable Sector Screening (dated within one year).
- Successful Applicants MUST provide proof of (1 step) TB Test (dated within 1 year).

Location:

Elementary and Secondary Catholic Schools within the Greater Hamilton Area.

Hours/days of work are based on the needs of the Board. School start/end times vary.

Salary:

\$186.00 Per day

How to Apply:

Electronic applications stating qualifications and experience will be received on an ongoing basis at careers@hwcdsb.ca

Please indicate that you are applying for the position of (uncertified) Casual Occasional Teacher on your cover letter.

Note: Preference will be given to candidates enrolled in faculty of education or graduates of faculty of education.

Posting Contact:

Mary Anne Turudic - turudicm@hwcdsb.ca

Human Resources Department

Hamilton-Wentworth Catholic District School Board

Location: Father Kennedy Catholic Education Centre

90 Mulberry St., Hamilton, Ontario L8N 3R9

Please include the full posting title within the subject line. Applicants shall submit a resume/CV that outlines skills, abilities, qualifications, course documentation, letter of application, and letters of recommendation from immediate supervisor and/or past supervisor. Submit your resume/CV and other required documentation to careers@hwcdsb.ca. Please include the full posting title within the subject line and attach your submission **(one attachment)**.

Note:

Schools and administrative sites within the Hamilton-Wentworth Catholic District School Board (HWCDSB) give witness to the truth that Jesus Christ is the foundation and the heart of Catholic Education and the centre of its community. Central to this vibrant and student focused system is a vision of students as uniquely created in the image of God. This commitment is expressed and realized in the Board's Mission which is:

"In union with our Bishop, to enable all learners to realize the fullness of humanity of which our Lord Jesus Christ is the model"

Hamilton-Wentworth Catholic District School Board (HWCDSB) is committed to equity and inclusion in the recruitment and hiring of qualified staff who reflect the diversity of students and our community. We actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to: * First Nations, Métis and Inuit peoples, and all other Indigenous peoples; * members of groups that commonly experience discrimination due to race, ancestry, colour or place of origin; * persons with visible and/or invisible (physical and/or mental) disabilities.

In our efforts to ensure an inclusive, diverse and representative workforce, HWCDSB will:

value, promote and encourage the hiring of staff from under-represented communities;

value applicants' additional experiences, lived experience, skills, backgrounds and perspectives

collect voluntary self-identification data from applicants in accordance with the Ontario Human Rights Code, HWCDSB's Teacher Hiring Practices Administrative Procedures, and Ontario's Anti-Racism Data Standards: Where the required skills, ability and qualifications of candidates are relatively equal, candidates who self-identify as a member of one or more under-represented groups may be selected.

The HWCDSB is also an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. We also recognize our duty to accommodate and foster a culture of inclusion. We will provide accommodations during the hiring process. If an accommodation is required, please inform the Human Resources Team or Hiring Manager in advance of any part of the process. All information received relating to a candidate's required accommodation will be addressed confidentially.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is being collected under the authority of the Education Act and will be used for the employee recruitment and selection process.