



## Career Opportunity Tutor in the Classroom

### The Hamilton-Wentworth Catholic District School Board *Believing, Achieving, Serving*

Since 1855, schools within the Hamilton-Wentworth Catholic District School Board have given witness to the truth that Jesus Christ is the foundation and the heart of Catholic Education and the centre of its community. The Hamilton-Wentworth Catholic District School Board provides academic and cocurricular excellence within a Christ centered learning environment to 28,000 JK – Grade 12 students at 56 schools throughout the city of Hamilton. Central to our vibrant and student focused system, is our vision of the child as uniquely created in the image of God. This commitment is expressed and realized in our Mission which is:

*“In union with our Bishop, is to enable all learners to realize the fullness of humanity of which our Lord Jesus Christ is the model.”*

The Hamilton-Wentworth Catholic District School Board is committed to creating an appropriate and challenging learning environment:

- in which members of the school community exemplify the teachings of Jesus Christ;
- which reflects Gospel values and responsible use of human, financial and natural resources; and,
- which promotes academic and co-curricular excellence.

#### **DESCRIPTION:**

The Hamilton-Wentworth Catholic District School Board is funding the **‘CLOSING THE GAP’ TUTOR PROGRAM**. This program will continue to provide postsecondary graduates with an opportunity to enhance their educational experience by linking academic learning in a practical environment. Acting as tutors, successful candidates will support students working at level two or students in one of the targeted groups in order to help close gaps in achievement in Literacy and Numeracy. Tutors must be available to work during the school day from end of September 2022 and ending May/June 2023.

#### **QUALIFICATIONS:**

- **Understanding of child development and learning strategies**
- **ONTARIO postsecondary institution graduate**
- **Excellent Computer skills and knowledge**
- **Ontario Teaching Certificate Preferred**
- **Attendance at appropriate training sessions is required**
- **Knowledge of Catholic Social Teaching would be preferred**

**SALARY AND HOURS:** \$17.50 per hour [Minimum 5 hours per week for 28 weeks]

**LOCATION:** Various & virtual on line classroom.

**Applicants shall have access to their own computer/ laptop/ device/ Wi-Fi.**

**LAST DATE FOR CONSIDERATION:** *Ongoing*

Please email an **updated** resume and non-teaching application (which can be downloaded from board website, [www.hwcdsb.ca](http://www.hwcdsb.ca)) to:

**Mary Anne Turudic**  
**Recruitment Support Officer (Teaching)**  
**Human Resources Department**  
[turudicm@hwcdsb.ca](mailto:turudicm@hwcdsb.ca)

**NOTE #1:** Successful Applicants **MUST** provide a vulnerable sector police check (dated within 1 year).  
Successful Applicants **MUST** provide proof of 1 Step TB test (dated within 1 year).

**NOTE #2:** PLEASE INCLUDE YOUR E-MAIL ADDRESS & TELEPHONE CONTACT NUMBER.

**NOTE #3:** In compliance with Accessibility for Ontarians with Disabilities Act (AODA), please advise if you require accommodations;

The HWCDSB is also an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. We also recognize our duty to accommodate and foster a culture of inclusion. We will provide accommodations during the hiring process. If an accommodation is required, please inform the Human Resources Team or Hiring Manager in advance of any part of the process. All information received relating to a candidate's required accommodation will be addressed confidentially.

Hamilton-Wentworth Catholic District School Board (HWCDSB) is committed to equity and inclusion in the recruitment and hiring of qualified staff who reflect the diversity of students and our community. We actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples;
- members of groups that commonly experience discrimination due to race, ancestry, colour or place of origin;
- persons with visible and/or invisible (physical and/or mental) disabilities.

In our efforts to ensure an inclusive, diverse and representative workforce, HWCDSB will:

- value, promote and encourage the hiring of staff from under-represented communities;
- value applicants' additional experiences, lived experience, skills, backgrounds and perspectives
- collect voluntary self-identification data from applicants in accordance with the Ontario Human Rights Code, HWCDSB's Teacher Hiring Practices Administrative Procedures, and Ontario's Anti - Racism Data Standards.

Where the required skills, ability and qualifications of candidates are relatively equal, candidates who self-identify as a member of one or more under-represented groups may be selected.

Please include the full posting title within the subject line. Applicants shall submit a resume/CV that outlines skills, abilities, qualifications, course documentation, letter of application, and letters of recommendation from immediate supervisor and/or past supervisor. Submit your resume/CV and other required documentation to [careers@hwcdsb.ca](mailto:careers@hwcdsb.ca). Please include the full posting title within the subject line and attach your submission (**one attachment**).