



DETAILED ADMINISTRATIVE RESPONSIBILITIES 2021-2022

FAITH FORMATION, RELIGIOUS EDUCATION & INDIGENOUS EDUCATION		
SUPERINTENDENT	Julie Angiolillo	
CATHOLIC SECONDARY SCHOOLS	Cathedral High School	
CATHOLIC ELEMENTARY SCHOOLS	Holy Name of Jesus CES	St. Lawrence CES
	St. Ann (Hamilton) CES	St. Luke CES
	St. Agnes CES	St. Patrick CES
	St. David CES	St. Michael CES
BOARD COMMITTEES	<p><u>Standing Committee</u> Religion, Family Life & Faith Formation Committee</p> <p><u>Permanent Committee</u> Catholicity and Communications Committee Equal Opportunities Committee Indigenous Education Committee</p> <p><u>Statutory Committee</u> Catholic Parent Involvement Committee (CPIC)</p>	
PROGRAM AREAS	Adult Faith Formation	Indigenous Education
	Alternative Education – Wilma’s Place	OECTA/OCSTA Additional Qualification Courses
	Catholic Coaching Program	Parent Conference
	Catholic Curriculum Corporation	Pilgrimage
	Catholic Education Week	Presidents’ Council Liaison
	Catholic School Councils	Religious Education & Family Life Programs
	Chaplaincy Leaders	Religious Renewal
	Charity (Fundraising)	Retreats
	Christian Service Animators	SERE Committee
	Closing the Gap/Tutoring	Spiritual/Social Network
	Culture of Life	Vocation Promotion
	ECO Schools	Wellness Rooted in Faith
	Equal Opportunities Project	

STUDENT WELL BEING		
Mental Health, Well-Being & Engagement		
SUPERINTENDENT	Toni Kovach	
CATHOLIC SECONDARY SCHOOL	Bishop Tonnos CSS	St. Thomas More CSS
CATHOLIC ELEMENTARY SCHOOLS	Corpus Christi	Annunciation of Our Lord CES
	Holy Name of Mary CES	Regina Mundi CES
	Immaculate Conception CES	St. Vincent de Paul CES
	St. Ann (Ancaster) CES	Sts. Peter & Paul CES
	St. Joachim CES	
	St. Teresa of Avila CES	
	St. Thérèse of Lisieux CES	
BOARD COMMITTEES	<u>Permanent Committee</u> Anti-Racism Committee <u>Statutory Committee</u> Supervised Alternative Learning	
PROGRAM AREAS	Anti-bullying Committee	Mail Distribution Approval
	Anti-sex Trafficking Protocols	Mental Health & Well-Being (Students)
	Attendance Support – Students	Research Advisory
	Bursaries & Awards Recognition	Roots of Empathy
	CCAS Liaison	Safe Schools/Code of Conduct
	Child Care & Early ON Child and Family Centres	School Climate Survey
	Child & Youth Workers	Section 23 Programs
	Compassionate Care Crisis Response Team	Social Work
	Diversity, Equity & Inclusive Education - Students	Student Demographic Survey
	Family of Schools Meeting (coordinator)	Supervised Alternative Learning (SAL)
	Focus on Youth	Suspension/Expulsion Programs (PASS/SOAR)
	Hamilton Police Service Liaison	Uniform Policy
	Home Instruction/Home Schooling	Week of the Child

SPECIAL EDUCATION		
SUPERINTENDENT	Tracey Ferrie	
CATHOLIC SECONDARY SCHOOLS	St. John Henry Newman CSS	St. Mary CSS
CATHOLIC ELEMENTARY SCHOOLS	Immaculate Heart of Mary CES	Canadian Martyrs CES
	Our Lady of Peace CES	Guardian Angels CES
	St. Clare of Assisi CES	Our Lady of Mount Carmel CES
	St. Francis Xavier CES	St. Augustine CES
	St. Gabriel CES	St. Bernadette CES
	St. Martin of Tours CES	St. Joseph CES
		St. Thomas the Apostle CES
BOARD COMMITTEES	<u>Statutory Committee</u> Special Education Advisory Committee (SEAC)	
PROGRAM AREAS	Applied Behaviour Analysis (ABA)/BCBA	Psychological Services
	Accountability and Efficiency Audit – Each Belongs Renewal	Special Education Resource Teachers
	Special Education Services	Special Needs Lunchroom Supervision
	CUPE Labour Management - Member	Special Needs Transportation
	Educational Assistants	Speech Language Department
	Identification, Placement & Review Committee (IPRC)	

TEACHING AND LEARNING IN THE 21ST CENTURY		
SUPERINTENDENT	Dean DiFrancesco	
CATHOLIC SECONDARY SCHOOL	St. Jean de Brébeuf CSS	St. Charles Adult & Continuing Education
CATHOLIC ELEMENTARY SCHOOLS	Blessed Sacrament CES	
	Our Lady of Lourdes CES	
	Sacred Heart CES	
	St. Anthony Daniel CES	
	St. John Paul II CES	
	St. Kateri Tekakwitha CES	
	St. Margaret Mary CES	
	St. Marguerite d'Youville CES	
	St. Teresa of Calcutta CES	
BOARD COMMITTEES	<u>Permanent Committee</u> International Language Elementary Program Committee	
PROGRAM AREAS	Adult & Continuing Education	JBLSC (Secondary) - Member
	Athletics – Elementary/Secondary	Library & Media Services (including Copyright)
	Board Improvement, Faith Formation & Equity Plan – SO Lead	MISA
	Co-Operative Education	Ontario Youth Apprenticeship Program (OYAP)
	CUPE Job Evaluation Committee	Prior Learning Assessment & Recognition (PLAR)
	Dual Credit/School College Work Initiative	Privacy Information Management (PIM)
	eLearning	School Year Calendar
	General Principals' Meeting (Chair)	Secondary Principal Meeting
	Graduation Rate	Specialist High Skills Major Program (SHSM)
	Hamilton-Wentworth Catholic Athletic Association (HWCAA)	Student Success/Learning to 18
	Industry in Education Council (IEC)	Technology in Education
	International Languages	

CATHOLIC SCHOOL EFFECTIVENESS (Kindergarten-Grade 12)		
Student Achievement & Learning Renewal		
SUPERINTENDENT	M. Hucal	
CATHOLIC SECONDARY SCHOOLS	Bishop Ryan CSS	
CATHOLIC ELEMENTARY SCHOOLS	Our Lady of the Assumption CES	St. John the Baptist CES
	Our Lady of Hope CES	St. Mark CES
	St. Eugene CES	St. Matthew CES
	St. James the Apostle CES	St. Paul CES
BOARD COMMITTEES	<u>Standing Committee</u> Student Achievement and Well-Being Committee	
PROGRAM AREAS	Curriculum K-Grade 12	JBLSC (Elementary) - Member
	Designated Early Childhood Educators (DECE)	Kindergarten Program
	Experiential Learning (K-Grade 12)	LRT/Reading Recovery
	French – Core/Immersion	Math Special Assignment Teachers (MSAT)
	Health Education and Physical Literacy	Robotics

Curriculum Services (Kindergarten – Grade 12)		
ASSISTANT SUPERINTENDENT	S. Scime	
PROGRAM AREAS	• Accessibility for Ontarians with Disabilities (AODA)	• Outdoor Education
	• Arts Around/Arts Integrated Teachers	• Primary Program Teachers (PPT)
	• EQAO	• Professional Activity Days Coordination
	• English as a Second Language (Elementary/Secondary)	• Public Health Liaison
	• Growing Success (Assessment, Evaluation & Reporting) - Lead	• Science Curriculum
	• NMC Building/Clerical Pool	• Science and Engineering Fair/BASEF
	• Ontario Secondary School Literacy Test (OSSLT)	• Summer Programming – Non-Credit (Coordination)

HWCDSEB CORPORATE SERVICES		
ASSOCIATE DIRECTOR OF CORPORATE SERVICES	P. Pace-Gubekjian	
CONTROLLER OF BUSINESS SERVICES	N. Degiuli	
BOARD COMMITTEES	Treasurer of the Board <u>Statutory Committee</u> Audit Committee	
PROGRAM AREAS	Budget & Accounting	General Risk and Insurance Provision
	Central Printing	Information & Communication Technology
	Community Use of Schools	Planning & Accommodation
	Facilities (Operations, Maintenance, Capital)	Procurement/Purchasing
	Finance	Real Estate, Community Partnerships & Transportation

HUMAN RESOURCES		
SUPERINTENDENT	Angelo Romano	
BOARD COMMITTEES	<u>Permanent Committee</u> Pastoral Care Services Advisory Committee	
PROGRAM AREAS	Teaching Administration	Non-teaching administration
	Payroll administration	Health and Safety
	Employee/Labour Relations	Health/Wellness
	Respectful Workplace	Diversity, Equity & Inclusion - Staff
	Absence Management	Arbitration/Grievance Administration
	Attendance Support	Disability Management (DM)
	Emergency Preparedness	Group Employee Benefits Programs
	Leadership Development/ Succession Planning	Collective Bargaining
	New Teacher Induction Program (NTIP)	Leaves/Hiring
	Performance Appraisal – teaching and non-teaching	Professional Development – non-teaching
	Staff demographic survey	Pension Administration
	JBLSC - OECTA	Staffing – All Groups
	Wellness Rooted in Faith	CUPE Labour Management
	OECTA Elementary Liaison	OECTA Secondary Liaison