



HWCDSB – Online Registration Submitting a Registration Form



Online Registration Tool

The online Registration Tool can be reached by clicking on the “Online Registration” button below the banner of the school’s website.



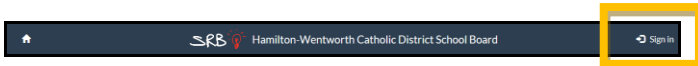
Information and instructions for registering online can be found at the following url:

<https://www.hwcdsb.ca/onlineregistration/>

Log In

Please open the [Online Registration Tool](#) in your browser.

Click the “Sign in” button in the top right corner of the page



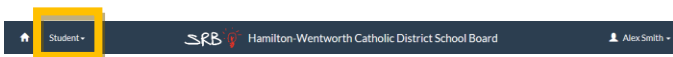
Type in your E-Mail and Password
Click “Log On”

Sign In

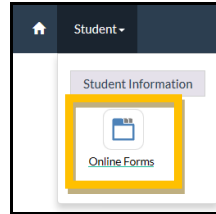
Username/Email:

Password:

Click the “Student” button in the top left corner of the page.



Click “Online Forms”



Find the appropriate registration form
Click “start”

My Submissions

Available Forms

Continuing Education Registration	<input type="button" value="Start"/>
Elementary Registration Kindergarten to Grade 8	<input type="button" value="Start"/>
Secondary Registration Grade 9 to Grade 12	<input type="button" value="Start"/>

Fill out the Registration Form

Click “Submit”



You will receive an E-mail letting you know that your Registration form has been submitted.

Once the school administration has had a chance to review your submission, you will receive an e-mail asking you to either make a registration appointment or to correct an issue with the registration form.



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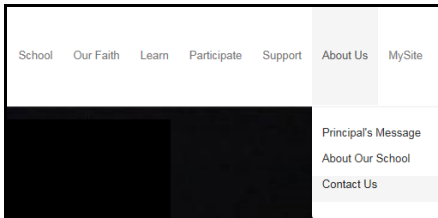


Registration Appointment

To make a Registration appointment, you will need to contact the school.

You can find the schools contact information on the school page

Click on “About Us” and select “Contact Us”



This will bring up a page with the School's contact information.

Updating Registration Form

If there is an issue with some of the information in the Registration form, you will receive an e-mail from the system notifying you that you need to review your registration form.

Please see the “Updating a Registration Form” guide on the Online Registration Page

<https://www.hwcdsb.ca/onlineregistration/>