HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

INDIVIDUAL DIABETES PLAN OF CARE		
STUDENT INFORMATION		
Student Name _______________	**Date of Birth** ______________	**Student Colour Photo**
Grade _____________________	**Teacher(s)**________________	

EMERGENCY CONTACTS (LIST IN PRIORITY)			
NAME	RELATIONSHIP	DAYTIME PHONE	ALTERNATE PHONE
1.			
2.			
3.			

TYPE 1 DIABETES SUPPORTS
Names of trained individuals who will provide support with diabetes-related tasks: (e.g. designated staff or community care allies.) ____ ____ Method of home-school communication: ____ Any other medical condition or allergy? ____ ____

DAILY/ROUTINE TYPE 1 DIABETES MANAGEMENT	
Student is able to manage their diabetes care independently and does not require any special care from the school. ❒ Yes ❒ No ❒ If Yes, go directly to page five (5) — Emergency Procedures	
ROUTINE	**ACTION**
BLOOD GLUCOSE MONITORING ❒ Student requires trained individual to check BG/ read meter. ❒ Student needs supervision to check BG/ read meter. ❒ Student can independently check BG/ read meter. ❒ Student has continuous glucose monitor (CGM) ✸ Students should be able to check blood glucose anytime, anyplace, respecting their preference for privacy.	Target Blood Glucose Range ______________________________ Time(s) to check BG: _____________________________________ ____ Contact Parent(s)/Guardian(s) if BG is: ____________________ Parent(s)/Guardian(s) Responsibilities: ____________________ ____ School Responsibilities: ___________________________________ ____ Student Responsibilities: ___________________________________
NUTRITION BREAKS ❒ Student requires supervision during meal times to ensure completion. ❒ Student can independently manage his/her food intake. ✸ Reasonable accommodation must be made to allow student to eat all of the provided meals and snacks on time. Students should not trade or share food/snacks with other students.	Recommended time(s) for meals/snacks:____________________ Parent(s)/Guardian(s) Responsibilities:_____________________ ____ School Responsibilities:___________________________________ ____ Student Responsibilities:__________________________________ Special instructions for meal days/ special events:____________ ____

<table>
<tr><th>ROUTINE</th><th>ACTION (CONTINUED)</th></tr>
<tr><td>INSULIN

❒ Student does not take insulin at school.

❒ Student takes insulin at school by:
❒ Injection
❒ Pump

❒ Insulin is given by:
❒ Student
❒ Student with supervision
❒ Parent(s)/Guardian(s)
❒ Trained Individual
✸ All students with Type 1 diabetes use insulin. Some students will require insulin during the school day, typically before meal/nutrition breaks.</td><td>Location of insulin: ______________________________________

____

Required times for insulin:_________________________________

❒ Before school: ❒ Morning Break:

❒ Lunch Break: ❒ Afternoon Break:

❒ Other (Specify):_______________________________________

Parent(s)/Guardian(s) responsibilities:_______________________

School Responsibilities: ________________________________

Student Responsibilities: __________________________________

Additional Comments: ____________________________________</td></tr>
<tr><td>ACTIVITY PLAN

Physical activity lowers blood glucose. BG is often checked before activity. Carbohydrates may need to be eaten before/after physical activity.
A source of fast-acting sugar must always be within students' reach.</td><td>Please indicate what this student must do prior to physical activity to help prevent low blood sugar:

1. Before activity: ___________________________________

2. During activity: ___________________________________

3. After activity: _____________________________________

Parent(s)/Guardian(s) Responsibilities: _____________________

School Responsibilities: __________________________________

Student Responsibilities: __________________________________

For special events, notify parent(s)/guardian(s) in advance so that appropriate adjustments or arrangements can be made. (e.g. extracurricular, Terry Fox Run)</td></tr>
</table>

ROUTINE	ACTION (CONTINUED)
DIABETES MANAGEMENT KIT Parents/Guardians/Adult Student must provide, maintain, and refresh supplies. School must ensure this kit is accessible all times. (e.g. field trips, fire drills, lockdowns) and advise parents/guardians/adult students when supplies are low.	Kits will be available in different locations but will include: ❒ Blood Glucose meter, BG test strips, and lancets ❒ Insulin and insulin pen and supplies. ❒ Source of fast-acting sugar (e.g. juice, candy, glucose tabs.) ❒ Carbohydrate containing snacks ❒ Other (Please list) ____________________________________ ____ Location of Kit: ____
SPECIAL NEEDS A student with special considerations may require more assistance than outlined in this plan.	Comments:

EMERGENCY PROCEDURES

HYPOGLYCEMIA – LOW BLOOD GLUCOSE
(4 mmol/L or less)
DO NOT LEAVE STUDENT UNATTENDED

Usual symptoms of Hypoglycemia for my child are:

❒ Shaky	❒ Irritable/Grouchy	❒ Dizzy	❒ Trembling
❒ Blurred Vision	❒ Headache	❒ Hungry	❒ Weak/Fatigue
❒ Pale	❒ Confused	❒ Other _______________________________	

Steps to take for Mild Hypoglycemia (student is responsive)

1. Check blood glucose, give ______grams of fast acting carbohydrate (e.g. ½ cup of juice, 15 skittles)
2. Re-check blood glucose in 15 minutes.
3. If still below 4 mmol/L, repeat steps 1 and 2 until BG is above 4 mmol/L. Give a starchy snack if next meal/snack is more than one (1) hour away.

Steps for Severe Hypoglycemia (student is unresponsive)

1. Place the student on their side in the recovery position.
2. Call 9-1-1. Do not give food or drink (choking hazard). Supervise student until EMS arrives.
3. Contact parent(s)/guardian(s) or emergency contact

Refer to Appendix J for the Board Policy concerning Diabetes

HYPERGLYCEMIA — HIGH BLOOD GLOCOSE
(14 MMOL/L OR ABOVE)

Usual symptoms of hyperglycemia for my child/myself are:

❒ Extreme Thirst	❒ Frequent Urination	❒ Headache
❒ Hungry	❒ Abdominal Pain	❒ Blurred Vision
❒ Warm, Flushed Skin	❒ Irritability	❒ Other: _________________

Steps to take for Mild Hyperglycemia

1. Allow student free use of bathroom
2. Encourage student to drink water only
3. Inform the parent/guardian if BG is above ______________________________

Symptoms of Severe Hyperglycemia (Notify parent(s)/guardian(s) immediately)

❒ Rapid, Shallow Breathing	❒ Vomiting	❒ Fruity Breath

Steps to take for Severe Hyperglycemia

1. If possible, confirm hyperglycemia by testing blood glucose
2. Call parent(s)/guardian(s) or emergency contact

HEALTHCARE PROVIDER INFORMATION (OPTIONAL)
Healthcare provider may include: Physician, Nurse Practitioner, Registered Nurse, Pharmacist, Respiratory Therapist, Certified Respiratory Educator, or Certified Asthma Educator. Healthcare Provider's Name: ____ Profession/Role: ____ Signature: ______________________ Date: ________________________ Special Instructions/Notes/Prescription Labels: If medication is prescribed, please include dosage, frequency and method of administration, dates for which the authorization to administer applies, and possible side effects. ✸This information may remain on file if there are no changes to the student's medical condition.

AUTHORIZATION/PLAN REVIEW			
INDIVIDUALS WITH WHOM THIS PLAN OF CARE IS TO BE SHARED			
		Yes (Please Initial for each)	No (Please Initial for each)
We, the Parents/Guardians/ Adult Student request the posting of this Individual Plan of Care in the:	School Staff Room		
	Elementary Homeroom Classroom		
	School Main Office		
We the Parents/Guardians/Adult Student request the sharing of this plan with individuals which include, but are not limited to classroom teachers, occasional teachers, itinerant teachers, educational assistants, coaches, other school staff, and school bus drivers.			
We the Parents/Guardians/ Adult Student request the sharing of information on signs and symptoms of Diabetes with students in the classroom.			
We, the Parents/Guardians request the sharing of this Individual Plan of Care with the Before and After-School Program.			
TRANSPORTATION			
School Bus Driver/Route # (If Applicable)	□ New Plan of Care	□Updated Plan of Care	
This plan remains in effect for the 20___— 20___ school year without change and will be reviewed on or before: ________________________. (It is the parent(s)/guardian(s)/adult student's responsibility to notify the principal if there is a need to change the plan of care during the school year).			

Parent(s)/Guardian(s):	Date:
Adult Student:	Date:
Principal:	Date: