

# BISHOP RYAN THEATRE & PERFORMING ARTS CENTRE RENTAL FORM

Tech. 1) \_\_\_\_\_ Tech. 2) \_\_\_\_\_

Group Name: \_\_\_\_\_ Date Required: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_

AUDITORIUM/CAFETERIA RENTAL COST	# REQUIRED	RENTAL PER UNIT	TOTAL COST
<p><b><u>All Rentals Require Base Rate Expense!</u></b></p> <p>Base Rate: Includes the use of the Mixer and PA System with up to a maximum of 1 wireless microphone (includes connection to CD/IPOD) plus sidefill monitors</p>			\$300.00
LCD Projector plus use of three H.D. Video Screens and Lap Top Computer/DVD		\$100.00	
<p>Stage Technician (s)</p> <p>-includes control of general LED stage lighting and house P.A. (at least <b>two</b> stage technicians must be hired when booking the auditorium: one to control audio and video and one to control stage lighting)</p>		\$ 12.00/hr per tech.	
<p><b>TOTAL</b> Payable to: "Bishop Ryan Catholic Secondary School"</p>			

**PLEASE NOTE:**

- 1) No nailing props into stage and no hard sole shoes (tap shoes)
- 2) No masking or duct tape may be used on stage (only painters tape)
- 3) No food or drink permitted in the auditorium (including water bottles)
- 4) No outside people permitted on **CATWALK**
- 5) Any physical damage to stage, carpet or seating will be charged to permit holder.

**FULL PAYMENT MUST BE SUBMITTED AT LEAST ONE WEEK PRIOR TO THE EVENT**